



Key Largo Wastewater Treatment District
103355 Overseas Hwy, Key Largo, FL
Tuesday March 1, 2022

MINUTES

CALL TO ORDER (A)

Chairman Rodriguez called the meeting to order at 4:01 PM.

PLEDGE OF ALLEGIANCE (B)

Commissioner Kay Cullen led the Pledge of Allegiance.

ROLL CALL (C)

Present were: Chairman Nicolas Rodriguez; Commissioners, Kay Cullen, Tim Maloney, Susan Heim, and Andrew Tobin; General Manager Peter Rosasco; General Counsel Nicholas Mulick; District Clerk Shannon McCully; Department Managers, Connie Fazio and Ryan Dempsey; IT Support, Manny Santana, and Plant Operations Manager, Jerry Baker.

Appeared virtually: Department Manager, Mike Dempsey; District Engineer, Ed Castle and IT Support Management, David Soper.

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

Approval of Agenda (D-1)

Motion: Commissioner Maloney made a motion to approve the agenda.
Commissioner Cullen seconded the motion. The motion passed without objection.

PUBLIC COMMENT (E)

No speakers.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS (F)

Minutes of February 1, 2022 (F-1)

Motion: Commissioner Cullen made a motion to approve the minutes of the February 1, 2022 meeting. Commissioner Maloney seconded the motion.
Motion passed without objection.

Minutes of February 15, 2022 (F-2)

Motion: Commissioner Cullen made a motion to approve the minutes of the February 15, 2022 meeting. Commissioner Maloney seconded the motion. The motion passed without objection.

GENERAL MANAGER'S REPORT (G)

No Report.

BUDGET AND FINANCE REPORT (H)

No Report.

IT Report (I)

No Report.

ADMIN AND CUSTOMER SERVICE REPORT (J)

No Report.

FIELD REPORT (K)

No Report.

PLANT REPORT (L)

Vac I House and Vac I Office Electrical Upgrades (L-1)

Mr. Ryan Dempsey submitted estimates from 3 electrical companies to the board.

Motion: Commissioner Tobin made a motion to approve the award to Wire Nuts Electric with an additional 10% increase per manager approval, as necessary. Commissioner Heim seconded the motion.

Vote on Motion:

Commissioner Cullen – Aye
Commissioner Maloney – Aye
Commissioner Heim – Aye
Commissioner Tobin – Aye
Chairman Rodriguez – Aye

CAPITAL PROJECTS (M)

Solar Phases 2&3 Updates and Fire Safety Construction Updates (M-1)

Mr. Castle updated the board on the Solar Phases 2&3 and Fire Safety Construction projects status.

ENGINEERING REPORT (N)

Keys Holding LLC Pump Station Replacement (N-1)

Mr. Castle requested board approval to design and construct a new pump station at 101600 Overseas Highway.

Motion: Commissioner Heim made a motion to approve the request. Commissioner Maloney seconded the motion.

Vote on Motion:

Commissioner Cullen – Aye
Commissioner Maloney – Aye
Commissioner Heim – Aye
Commissioner Tobin – Aye
Chairman Rodriguez – Aye

LEGAL REPORT (O)

No Report.

COMMISSIONER ITEMS (P)

Commissioner Tobin asked Plant Operations Manager, Jerry Baker, how things at the plant were going and discussed his background credentials.

ROUNDTABLE DISCUSSION (Q)

Commissioner Tobin informed the board that the South Florida Water Management District is meeting at College of the Florida Keys to discuss reusable water feasibility and encourages board members to attend.

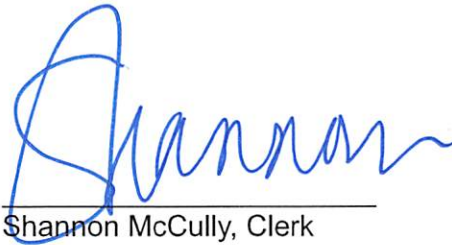
Commissioner Heim informed the board about the information she received at the Emergency Management Meeting.

ADJOURNMENT (R)

The meeting was adjourned at 4:45pm.



Nicolas Rodriquez, Chairman



Shannon McCully, Clerk



