



## MINUTES

### CALL TO ORDER (A)

Chairman Rodriguez called the meeting to order at 4:03 PM.

### PLEDGE OF ALLEGIANCE (B)

Mr Mulick led the Pledge of Allegiance.

### ROLL CALL (C)

Present were: Chairman Nicolas Rodriguez; Commissioners Kay Cullen, Andrew Tobin, Susan Heim; General Manager Peter Rosasco; General Counsel Nicholas Mulick; Clerk Shannon McCully; Department Managers Connie Fazio, Ryan Dempsey; IT Support Management David Soper; Customer Service Specialist II Alex Irizarry.

Appeared virtually: Commissioner Tim Maloney; Project Administration & HR Coordinator Laura Weinstock; Department Manager Mike Dempsey; District Engineers Ed Castle, Steve Suggs; IT Support Manny Santana.

### AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

*Approval of Agenda (D-1)*

Item H-1 Laydown (attached)

Item I-1 Deleted.

Item N-1 Information from staff meeting Commissioner Heim

Motion: Commissioner Heim made a motion to approve the agenda as amended. Commissioner Cullen seconded the motion. The motion passed without objection.

### PUBLIC COMMENT I

No speakers.

### GENERAL MANAGER'S REPORT (F)

Mr Rosasco introduced new KLWTD Clerk Shannon McCully

*Florida Keys Days F-1:*

Mr Rosasco presented the Florida Keys Days event. KLWTD will sponsor the Sergeant At Arms level \$500.00 Donation.

### BUDGET AND FINANCE REPORT (G)

*Budget and Finance Report – December 2021 G-1*

Ms. Fazio, Senior Finance Manager, presented the December 2021 budget and finance report.

### IT Report (H)

*SCADA Update H-1*

Mr. Soper presented the SCADA status summary and component upgrades, totaling \$35,610.

Motion: Commissioner Heim made a motion to approve item H-1, not to exceed \$35,610. Commissioner Tobin seconded the motion. The motion passed without objection.

**ADMIN AND CUSTOMER SERVICE REPORT (I)**

Deleted.

**OPERATIONS REPORT (J)**

*December 2021 Operations Report (J-1)*

Department heads presented their December 2021 reports.

**CONSTRUCTION REPORT (K)**

*Construction Report- November 2021 (K-1)*

Mr. Castle presented the construction projects for December 2021.

**ENGINEER’S REPORT (L)**

*Vacuum System and Force Main System Monitoring (L-1)*

Mr Castle presented documenting that sole source procurement is allowed and appropriate. Mr Castle will create specifications (scope of work) for Board review.

Motion Commissioner Tobin made a motion for approval to proceed with this project. Commissioner Heim seconded for discussion. Motion passed without objection.

**LEGAL REPORT (M)**

*ILA with Monroe County for Florida Keys Stewardship Act Funding (M-1)*

Mr Mulick discussed the history and status of the ILA. The item will be brought back to a future Board meeting.

**COMMISSIONER’S ITEMS (N)**

*Item N-1 Information from staff meeting Commissioner Heim*

Commissioner Heim requested the Board consider the following for possible future action:

- (1) KLWTD paying 457b Plan fees currently charged to the employees directly. Additional information will be brought to the Board at a future date.
- (2) KLWTD’s Truck Fill Station at the Plant is now being designed and planned.

**ROUNDTABLE DISCUSSION (O)**

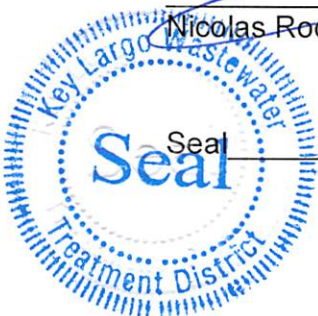
No Report

**ADJOURNMENT (P)**

The Meeting was adjourned at 5:34pm.

Nicolas Rodriguez, Chairman

Shannon McCully, Clerk



## ENS Report Presented January 18, 2022 Board Meeting

### SCADA Summary

There are several components to the SCADA system that require software upgrades. One SCADA server and two SCADA client computers. Additionally, the district desires to implement a redundant SCADA server in the event of server failure. These recommendations came from Aqua-Aerobics after the district experienced some software issues with the current SCADA system. They indicated the district is several versions behind and to ensure the stability of the system we must upgrade to the latest version.

#### 1. SCADA Server

It is being recommended by Aqua-Aerobic that the district upgrade the current SCADA server software (factory talk) to the latest version.

Cost for Aqua-Aerobics to perform the software upgrades = \$4,977.00

#### 2. SCADA Clients

It is being recommended by Aqua-Aerobics that the district upgrade the two SCADA client computers and software to the latest version.

Cost for Aqua-Aerobics to perform the software upgrades = \$8,992.00

***Total expense to the district for SCADA software upgrades = \$13,969.00***

#### 3. Redundant SCADA server

The district desires to have a redundant SCADA server in the event of server failure.

Cost for Aqua-Aerobics to create the redundant SCADA server = \$18,641.00

- This expense does not include the redundant hardware and the district will need to purchase the hardware for this solution.

Cost for new server = \$3,000.00

***Total expense for redundant SCADA server = \$21,641.00***

**GRAND TOTAL = \$35,610**