



Key Largo Wastewater Treatment
District 103355 Overseas Hwy, Key
Largo, FL
Tuesday, January 4, 2022

MINUTES

CALL TO ORDER (A)

Chairman Rodriguez called the meeting to order at 4:00 PM.

PLEDGE OF ALLEGIANCE (B)

Kevin Wilson led the Pledge of Allegiance.

ROLL CALL (C)

Present were: Chairman Nicolas Rodriguez, Commissioners Timothy Maloney, Kay Cullen, Andrew Tobin, Susan Heim; General Manager Peter Rosasco; General Counsel Nicholas Mulick; Department Managers Connie Fazio, Ryan Dempsey.

Guests present: Roman Gastesi, Kevin Wilson.

Appeared virtually: Project Administration & HR Coordinator Laura Weinstock; Department Manager Mike Dempsey; District Engineers Ed Castle and Steve Suggs; IT Support Management David Soper; Cynthia Henderson, Lauren Whritenour.

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

Approval of Agenda (D-1)

Item G2 was discussed before item G1.

Motion: Commissioner Heim made a motion to approve the agenda as amended. Commissioner Maloney seconded the motion. The motion passed without objection.

PUBLIC COMMENT (E)

No speakers.

APPROVAL OF MINUTES OF PREVIOUS MEETING (F)

Minutes of December 7, 2021 (F-1)

Motion: Commissioner Heim made a motion to approve the minutes of the December 7, 2021 meeting. Commissioner Maloney seconded the motion. The motion passed without objection.

GENERAL MANAGER'S REPORT (G)

Update on Staffing G-1:

Mr. Rosasco presented the current Organization Chart.

Update on State and Federal Funding: G-2:

County Administrator Gastesi addressed the board regarding The Stewardship Funding Act. The County and the District have agreed to amend our ILA to provide that future Stewardship funding will be assigned to the County under the previously approved Bond swap program.

BUDGET AND FINANCE REPORT (H)

Budget and Finance Report – November 2021 H-1

Ms. Fazio, Senior Finance Manager, presented the November 2021 budget and

finance report.

IT Report (I)

IT Report – November 2021 (I-1)

Mr. Soper presented the November 2021 IT report.

ADMIN AND CUSTOMER SERVICE REPORT (J)

Customer Service Report – November 2021 (J-1)

Ms Wood presented the November 2021 customer service report

OPERATIONS REPORT (K)

November 2021 Operations Report (K-1)

Department heads presented their November 2021 reports.

CONSTRUCTION REPORT (L)

Construction Report- November 2021 (L-1)

Mr. Castle presented the construction projects for November 2021.

ENGINEER'S REPORT (M)

Concrete Structures Coating Change Order (M-1)

Mr Castle presented Change Order 1.

Motion Commissioner Maloney made a motion to accept the Change Order.
 Commissioner Tobin seconded the motion. Motion passed without objection.

Vacuum System and Force Main System Monitoring (M-2)

Mr. Castle led discussion regarding the Vacuum System and Force Main System Monitoring. Item will be brought back to the January 18, 2022 board meeting.

LEGAL REPORT (N)

No Report.

COMMISSIONER'S ITEMS (O)

No Report.

ROUNDTABLE DISCUSSION (P)


No Report

ADJOURNMENT (Q)

The Meeting was adjourned at 6:00.



Nicolas Rodriguez, Chairman



Shannon McCully, Clerk

