

Key Largo Wastewater Treatment District  
Board of Commissioners Meeting  
Agenda Item Summary

Meeting Date:  
January 4, 2022

Agenda Item Number: J-1

Action Required:  
No

Department: Customer Service  
Sponsor: Elizabeth Wood

Subject:  
**Customer Service - November 2021**

Summary of Discussion:  
Ms. Wood will present the Customer Service monthly report.

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$	Monthly Report
Administration: _____		
Finance: _____	Funding Source:	
District Counsel: _____	N/A	
District Clerk: _____	Budgeted:	
Engineering: _____	N/A	

Approved By: \_\_\_\_\_  Date: 12-30-21  
General Manager

# Key Largo Wastewater Treatment District Customer Service Report

November 2021

## Customer Service Calls

	Total
Back-Up	6
Demo	5
Field Department	16
Locate	3
MOD Calls	2
Notice of Availability of Wastewater Service Letter	6
Non Res Tie-In	2
Tie-In Res	15
Total	55