



MINUTES

CALL TO ORDER (A)

Chairman Rodriguez called the meeting to order at 4:00 PM.

PLEDGE OF ALLEGIANCE (B)

Commissioner Heim led the Pledge of Allegiance.

ROLL CALL (C)

Present were: Chairman Nicolas Rodriguez; Commissioners, Timothy Maloney, Kay Cullen, Andrew Tobin, and Susan Heim; General Manager, Peter Rosasco; General Counsel, Nicholas Mulick; District Clerk, Diane Bockelman; and Department Manager, Connie Fazio. Appeared virtually: District Managers, Mike Dempsey and Ryan Dempsey; Project Administration & HR Coordinator, Laura Weinstock; District Engineer, Ed Castle; and IT Support Management, Manuel Santana.

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

Approval of Agenda (D-1)

- Commissioner Heim requested the addition of Item O-1, *Discussion on December 2021 Board Schedule*.
- Chairman Rodriguez requested the addition of Item O-2, *Plant Field Lab*.

Motion: Commissioner Cullen made a motion to approve the agenda as amended. Commissioner Heim seconded the motion. The motion passed without objection.

PUBLIC COMMENT (E)

No speakers.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS (F)

Minutes of October 19, 2021 (F-1)

Motion: Commissioner Cullen made a motion to approve the minutes of the, October 19, 2021, meeting. Commissioner Maloney seconded the motion. The motion passed without objection.

GENERAL MANAGER'S REPORT (G)

KLWTD Base Charge Discount (G-1)

Mr. Rosasco submitted data about increasing the base charge discount for customers receiving the Florida Keys Aqueduct Authority's Senior Citizen / Disabled American Veterans discount, from 50% to 100%. The Chairman requested that staff bring back a resolution to approve a 100% base charge discount.

BUDGET AND FINANCE REPORT (H)

No report.

IT Report (I)

No report.

ADMIN AND CUSTOMER SERVICE REPORT (J)

No report.

OPERATIONS REPORT (K)

September 2021 Field Operations Report (K-1)

Mr. Mike Dempsey, Field Operations Manager, presented the field operations report.

Purchase of Vacuum Pits (K-2)

Mr. Mike Dempsey submitted a quote from Aqseptence Group to purchase 20 vacuum pits in the amount of \$34,190.00. Freight was estimated to be \$5,806.50.

Motion: Commissioner Heim made a motion to approve. Commissioner Tobin seconded the motion.

Vote on Motion:

Commissioner Heim – Aye

Commissioner Tobin – Aye

Commissioner Maloney – Aye

Commissioner Cullen – Aye

Chairman Rodriguez – Aye

Motion Passed: 5 to 0

CONSTRUCTION REPORT (L)

Solar Phases 2&3 Construction Update (L-1)

Mr. Castle submitted a memo on the progress of the Solar Phases 2 & 3 project between October 13, 2021, and October 26, 2021.

ENGINEER'S REPORT (M)

No report.

LEGAL REPORT (N)

No report.

COMMISSIONERS' ITEMS (O)

Discussion on December 2021 Board Schedule (O-1)

Commissioner Heim opened a discussion to consider cancelling the December 21, 2021, board meeting. The item will be brought back at the next board meeting.

Plant Field Lab (O-2)

Chairman Rodriguez informed the Board that he and Mr. Rosasco are working with Ocean Studies School to coordinate an educational opportunity for students to visit the wastewater treatment plant.

ROUNDTABLE DISCUSSION (P)


Unfinished Business (P-1)

ADJOURNMENT (Q)

The Meeting was adjourned at 5:05 PM.



Nicolas Rodriguez, Chairman



Diane Bockelman, Clerk

Seal





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 Rochester, IN 46975
 Tel# 574.223.3980



Sold-to address

Key Largo Wastewater Treatment Dist
 PO Box 491
 Key Largo FL 33037

November 2, 2021 Agenda
 Item K-2

Ship-to address

KEY LARGO WASTEWATER TREATMENT
 103355 OVERSEAS HIGHWAY
 KEY LARGO FL 33037

Repeat printout

Quotation
Number/Date 20094882 / 05/20/2021
Reference no./Date
Sold-To 10000584
Validity period 05/20/2021 to 11/15/2021
Sales person name Southeast
Entered by Becky Murphy

We deliver according to the following conditions:
 Currency USD
 Terms of payment: Within 30 days without deduction
 Terms of delivery: CIP Key Largo, FL

US05KEY02P01
 *freight to be added when invoiced

Item	Material Description	Qty	UoM	Price	Value
000010	VP4830WTA 1 PC PIT PACK, 6.5'	10.000	EA	1,886.00 USD	18,860.00
000020	VP3030WTA 1PC PIT PACK, 5'	10.000	EA	1,533.00 USD	15,330.00
000030	10000000594 FREIGHT BILLED NON-TAXABLE *estimated freight, actual freight added when invoiced	1.000	EA	5,806.50 USD	5,806.50
Items total					39,996.50
Tax Jur Code Level 1			0.000	39,996.50	0.00
Final amount					39,996.50

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