



MINUTES

CALL TO ORDER (A)

Chairman Rodriguez called the meeting to order at 4:00 PM.

PLEDGE OF ALLEGIANCE (B)

Mr. Ryan Dempsey led the Pledge of Allegiance.

ROLL CALL (C)

Present were: Chairman Nicolas Rodriguez, Commissioners Timothy Maloney, Kay Cullen, and Susan Heim; General Manager, Peter Rosasco; General Counsel, Nicholas Mulick; District Clerk, Diane Bockelman; Department Managers, Connie Fazio, Ryan Dempsey, Jered Primicerio; and Plant Lead Operator, Jerry Baker. Appeared virtually: Department Manager Mike Dempsey; District Engineer, Ed Castle; Project Administration; Project Administration & HR Coordinator, Laura Weinstock; and IT Support Management, Randy Redmond.

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

Approval of Agenda (D-1)

- Commissioner Heim requested the addition of Item O-1, 7/6/21 Staff Meeting Item.
- Mr. Rosasco requested Items G-1 and G-2 be moved to G-3 and G-4 and the addition of two items: 1) Item G-1, *Tropical Storm Elsa Update*, and 2) G-2 *Plant Staffing Update*.

Motion: Commissioner Cullen made a motion to approve the agenda as amended. Commissioner Heim seconded the motion. The motion passed without objection.

PUBLIC COMMENT (E)

No speakers.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS (F)

No report.

GENERAL MANAGER'S REPORT (G)

Tropical Storm Elsa Update (G-1)

Mr. Rosasco reported that Tropical Storm Elsa caused minor power outages and flooding in the Lower Keys but did not dramatically affect the District's service area.

Plant Staffing Update (G-2)

Mr. Rosasco announced that Mr. Jerry Baker has been hired as the Plant's lead operator. Mr. Baker holds a Class A license which fulfills the Department of Environmental Protection's (FDEP) staffing

requirements for the Plant. Mr. Ryan Dempsey will take on management responsibilities for the Plant, and Mr. Primicerio will be available to assist with the transition.

Yeomans Sewage Pump Replacement Parts Emergency Purchase (G-3)

Mr. Ryan Dempsey reported that an emergency purchase was made by the General Manager for replacement parts to repair two sewage pumps at Vacuum Station A. Temporary repairs were made to keep the pumps in service until the replacement parts have been received. The parts were ordered immediately due to a delivery time of 14-16 weeks.

May 2021 Monthly Report (G-4)

Mr. Primicerio, Plant Operations Manager, presented the wastewater treatment plant section. Mr. Mike Dempsey, Field Operations Manager, presented the field operations section. Mr. Ryan Dempsey, Maintenance Manager, presented the maintenance section. Mr. Castle presented the construction section. Mr. Redmond presented the IT section. Ms. Bockelman presented the administration and customer service section. Ms. Connie Fazio, Senior Finance Manager, presented the budget and finance section.

BUDGET AND FINANCE REPORT (H)

No report.

IT Report (I)

No report.

ADMIN AND CUSTOMER SERVICE REPORT (J)

No report.

OPERATIONS REPORT (K)

No report.

CONSTRUCTION REPORT (L)

No report.

ENGINEER'S REPORT (M)

Update on Force Main Break (M-1)

Mr. Castle presented a report on the force main break that occurred at mile marker 102.5 on June 15, 2021 and announced that a permanent repair was made.

Update on Recent Progress on the Solar Phases 2 & 3 Project (M-2)

Mr. Castle submitted a memo on the progress of the Solar Phases 2 & 3 project between June 11, 2021, and June 24, 2021, and announced that work was focused on Vacuum Station I and the Wastewater Treatment Plant.

KLWTD Vacuum Sewer Improvements Change Order 2 (M-3)

Mr. Suggs presented Change Order No. 2 to install an additional 100 feet of 6 inch vacuum main to reach the point of connection for the College of the Florida Keys. The location of the connection was not where record drawings indicated. The additional cost will be paid for by the College.

Motion: Commissioner Heim made a motion to approve Change Order No. 2.
Commissioner Cullen seconded the motion.

Vote on Motion:

Commissioner Heim - Aye
Commissioner Cullen - Aye
Commissioner Maloney - Aye
Chairman Rodriguez - Aye
Motion Passed: 4 to 0

KLWTD Vacuum Sewer Improvements Change Order 3 (M-4)

Mr. Rosasco presented Change Order No. 3 to remove the Pennekamp Lane project from the KLWTD Vacuum Sewer Improvements Project scope of work. The property owner notified the District that wastewater service is not needed.

Motion: Commissioner Heim made a motion to approve Change Order No. 3.
Commissioner Maloney seconded the motion.

Vote on Motion:

Commissioner Heim - Aye
Commissioner Maloney - Aye
Commissioner Cullen - Aye
Chairman Rodriguez - Aye
Motion Passed: 4 to 0

LEGAL REPORT (N)

Letter of No Objection to Close Loquat Drive at CR905 (N-1)

Mr. Mulick reported that Monroe County is considering the restriction of access to Loquat Drive at the intersection of County Road 905, and has asked the District for a Letter of No Objection.

Motion: Commissioner Heim made a motion to table the item until the next board meeting.
Commissioner Cullen seconded the motion. The motion passed without objection.

COMMISSIONERS' ITEMS (O)

7/6/21 Staff Meeting Item (O-1)

Commissioner Heim opened a discussion about Commissioner Tobin's request for Weiler Engineering staff to attend a Board meeting to introduce themselves and present a summary of qualifications and duties. The Board requested that the item be tabled until Commissioner Tobin provides additional information about the request.

ROUNDTABLE DISCUSSION (P)

Unfinished Business (P-1)

ADJOURNMENT (Q)

The Meeting was adjourned at 5:35 PM.



Nicolas Rodriguez, Chairman



Diane Bockelman, Clerk

Seal

