



## MINUTES

### CALL TO ORDER (A)

Chairman Rodriguez called the meeting to order at 4:02 PM.

### PLEDGE OF ALLEGIANCE (B)

Commissioner Tobin led the Pledge of Allegiance.

### ROLL CALL (C)

Present were: Chairman Nicolas Rodriguez, Commissioners Kay Cullen, Andrew Tobin, and Susan Heim; General Manager, Peter Rosasco; General Counsel, Nicholas Mulick; Clerk, Diane Bockelman; and Department Manager, Connie Fazio. Appeared virtually: Commissioner David Thompson; Department Managers, Ryan Dempsey, Mike Dempsey, and Jered Primicerio; District Engineer, Ed Castle; HR Coordinator, Laura Weinstock; and Senior Support Analyst, Kevin Becerra.

### AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

#### *Approval of Agenda (D-1)*

- Commissioner Heim requested the addition of two items: 1) Item O-1, *Radiological Event Exercise*, and 2) Item O-2, *FKNMS Water Quality Protection Program Meeting Update*.
- Mr. Rosasco requested the addition of Item J-1, *Decant Update*.

**Motion:** Commissioner Cullen made a motion to approve the agenda as amended. Commissioner Heim seconded the motion. The motion passed without objection.

### PUBLIC COMMENT (E)

No speakers.

### APPROVAL OF MINUTES OF PREVIOUS MEETINGS (F)

#### *Minutes of February 2, 2021 (F-1)*

**Motion:** Commissioner Heim made a motion to approve the minutes of the February 2, 2021 meeting. Commissioner Cullen seconded the motion. The motion passed without objection.

### GENERAL MANAGER'S REPORT (G)

#### *Remote Service Update (G-1)*

Mr. Rosasco reported that he, the Chairman and KLWTD staff, along with general counsel and District

lobbyist, Cynthia Henderson, participated in a telephone conference with James Rachal, Environmental Health Director at Florida Department of Health (“DOH”) in Monroe County. Mr. Rachal stated that the Monroe County DOH is required to enforce the statutes that govern wastewater standards.

**BUDGET AND FINANCE REPORT (H)**

*Fleet Replacement Plan – Admin Vehicle (H-1)*

Mr. Ryan Dempsey and Ms. Fazio presented data about the Admin vehicle. The matter will be brought back to the board in a year.

**ADMIN AND CUSTOMER SERVICE REPORT (I)**

*BSA Software Update (I-1)*

Ms. Bockelman gave a presentation of the BS&A Special Assessments module. Another presentation of BS&A modules will be provided at the next board meeting.

**OPERATIONS REPORT (J)**

*Decant Update (J-1)*

Mr. Primicerio reported excessive foam in the decanter air lines at the treatment plant over the weekend, which was corrected, and the system is being closely monitored to prevent re-occurrence.

**CONSTRUCTION REPORT (K)**

No report.

**ENGINEER’S REPORT (L)**

*Fire Safety Systems Project Time Extension (L-1)*

Mr. Castle presented Change Order No. 1. to increase the contract time of the KLWTD Fire Safety Systems project by 90 days. Substantial completion date would be adjusted to April 16, 2021.

**Motion:** Commissioner Heim made a motion to approve item L-1. Commissioner Cullen seconded the motion.

**Vote on Motion:**

- Commissioner Heim - Aye**
- Commissioner Cullen - Aye**
- Commissioner Thompson - Aye**
- Commissioner Tobin - Aye**
- Chairman Rodriguez - Aye**
- Motion Passed: 5 to 0**

*Vacuum Sewer System Improvements (L-2)*

Mr. Castle presented an Invitation to Bid (“ITB”) for underground construction for Pennekamp Lane/ Reed Residences, Silver Lake Drive, and College of The Florida Keys.

**EXTENSION 6:00 PM**

**Motion:** Commissioner Heim made a motion to extend the meeting. The motion passed without objection.

**Motion:** Commissioner Heim made a motion to open the agenda. Commissioner Tobin seconded the motion. The motion passed without objection.

**Motion:** Commissioner Heim made a motion to change item L-2 to action. Commissioner Tobin seconded the motion. The motion passed without objection.

**Motion:** Commissioner Heim made a motion to approve Item L-2 subject to required corrections. Commissioner Cullen seconded the motion.

**Vote on Motion:**

**Commissioner Heim - Aye**  
**Commissioner Cullen - Aye**  
**Commissioner Thompson - Aye**  
**Commissioner Tobin - Aye**  
**Chairman Rodriguez - Aye**  
**Motion Passed: 5 to 0**

**LEGAL REPORT (M)**

*Consideration of Plaintiff's Settlement Offer in the Matter of Case No. 19-CA-175-P (M-1)*

Mr. Mulick presented the plaintiff's settlement offer for the matter of Fisherman's Restaurant and Conference Center, LLC, Senor Frijoles, LLC, and Big Chill, LLC, vs. Key Largo Wastewater Treatment District.

**Motion:** Commissioner Cullen made a motion to approve the settlement offer. Commissioner Thompson seconded the motion.

**Vote on Motion:**

**Commissioner Cullen - Aye**  
**Commissioner Thompson - Aye**  
**Commissioner Tobin - Aye**  
**Commissioner Heim - Aye**  
**Chairman Rodriguez - Aye**  
**Motion Passed: 5 to 0**

**COMMISSIONERS' ITEMS (N)**

*Vacuum Station Communications for Fire Alarm System (N-1)*

Chairman Rodriguez requested an update on the communication systems at the vac stations. An update will be provided at the next board meeting.

**EXTENSION 6:30 PM**

**Motion:** Commissioner Heim made a motion to extend the meeting. The motion passed without objection.

**ROUNDTABLE DISCUSSION (O)**

*Radiological Event Exercise (O-1)*

Commissioner Heim reported about Monroe County's FEMA evaluated 2021 Radiological Emergency Preparedness Exercise.

*FKNMS Water Quality Protection Program Meeting Update (O-2)*

Commissioner Heim reported about the Florida Keys National Marine Sanctuary's Water Quality Protection Program Steering Committee Meeting.

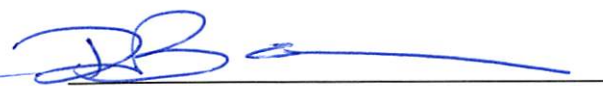
**ADJOURNMENT (P)**

The Meeting was adjourned at 6:52 PM.



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Nicolas Rodriguez, Chairman



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Diane Bockelman, Clerk

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