



## MINUTES

### CALL TO ORDER (A)

Chairman Rodriguez called the meeting to order at 4:01 PM.

### PLEDGE OF ALLEGIANCE (B)

Ms. Diane Bockelman led the Pledge of Allegiance.

### ROLL CALL (C)

Present were: Chairman Nicolas Rodriguez, Commissioners David Thompson, and Kay Cullen; General Manager, Peter Rosasco; General Counsel, Nicholas Mulick; Clerk, Diane Bockelman; and Department Manager Connie Fazio. Appeared virtually: Commissioners Andrew Tobin and Susan Heim; Department Managers, Ryan Dempsey, Mike Dempsey and Jered Primicerio; District Engineer, Ed Castle; HR Coordinator, Laura Weinstock; and Senior Support Analyst, Kevin Becerra.

### AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

*Approval of Agenda (D-1)*

Agenda was corrected to include Item M-1 *Attorney-Client Closed Session to Discuss Big Chill Litigation Case No. 19-CA-175-P Time Certain at 5:00 PM. The Board approved addition of item to the January 5, 2021 agenda during the December 15, 2020 board meeting.*

**Motion:** Commissioner Cullen made a motion to approve the corrected agenda. Commissioner Thompson seconded the motion. The motion passed without objection.

### PUBLIC COMMENT (E)

No speakers.

### APPROVAL OF MINUTES OF PREVIOUS MEETINGS (F)

No report.

### GENERAL MANAGER'S REPORT (G)

*November 2020 Monthly Report (G-1)*

Mr. Primicerio, Plant Operations Manager, presented the wastewater treatment plant section. Mr. Mike Dempsey, Field Operations Manager, presented the field operations section. Mr. Ryan Dempsey, Maintenance Manager, presented the maintenance section. Mr. Castle presented the construction section. Mr. Becerra presented the IT section. Ms. Bockelman presented the administration and customer service section. Ms. Connie Fazio, Senior Finance Manager, presented the finance section.

## **BUDGET AND FINANCE REPORT (H)**

### *FY20 Financial Audit Schedule (H-1)*

Ms. Fazio presented the financial audit schedule for fiscal year 2020. Chairman Rodriguez will participate in the audit process as the Board's representative.

### *Purchase of Replacement Service Vehicles (H-2)*

Mr. Ryan Dempsey presented quotes from Alan Jay Fleet Sales for the purchase of six vehicles: five Chevrolet Silverado 1500 for \$24,144.00 each, and one Chevrolet Equinox for \$21,950.00.

**Motion: Commissioner Tobin made a motion to approve the purchase of five Chevrolet Silverado 1500. Commissioner Thompson seconded the motion.**

#### **Vote on Motion**

**Commissioner Tobin - Aye  
Commissioner Thompson - Aye  
Commissioner Cullen - Aye  
Commissioner Heim - Aye  
Chairman Rodriguez - Nay  
Motion Passed: 4 to 1**

**Motion: Commissioner Tobin made a motion to discuss the purchase of the Chevrolet Equinox in February. Commissioner Heim seconded the motion.**

#### **Vote on Motion**

**Commissioner Tobin - Aye  
Commissioner Heim - Aye  
Commissioner Thompson - Aye  
Commissioner Cullen - Aye  
Chairman Rodriguez - Aye  
Motion Passed: 5 to 0**

*Attorney-Client Closed Session to Discuss Big Chill Litigation Case No. 19-CA-175-P Time Certain at 5:00 PM. (M-1)*

#### **Public Meeting Closed at 5:00 PM**

Chairman Rodriguez closed the public meeting and opened the Attorney-Client closed session to discuss the matter of Fisherman's Restaurant and Conference Center, LLC, Senor Frijoles, LLC, and Big Chill, LLC, vs. Key Largo Wastewater Treatment District, Case Number 19-CA-175-P.

Present were Chairman Nicolas Rodriguez; Commissioners David Thompson and Kay Cullen; General Manager, Peter Rosasco; General Counsel, Nicholas Mulick; and a court reporter. Appeared virtually: Commissioners Andrew Tobin and Susan Heim.

#### **Public Meeting Reconvened at 5:43 PM**

*Vacuum Pump Rebuild (H-3)*

Mr. Mike Dempsey presented an estimate from KB Vacuum Pump Solutions, LLC. to rebuild one vacuum pump in the amount of \$9,250.00.

**Motion:** Commissioner Heim made a motion to approve the agenda item. Commissioner Thompson seconded the motion.

**Vote on Motion**

**Commissioner Heim - Aye**  
**Commissioner Thompson - Aye**  
**Commissioner Cullen - Aye**  
**Commissioner Tobin - Aye**  
**Chairman Rodriguez - Aye**  
**Motion Passed: 5 to 0**

*Monitoring Grinder Pumps – FY 2020 Budget (H-4)*

Mr. Mike Dempsey reported that grinder pump monitoring was over budget in fiscal year 2020 due to the need to monitor eight additional parcels. Equipment and monitoring costs could not be determined in advance. The Florida Keys Wild Bird Center monthly monitoring charge will be corrected from 2 to 1.

**EXTENSION 6:00 PM**

**Motion:** Commissioner Cullen made a motion to extend the meeting. The motion passed without objection.

**ADMIN AND CUSTOMER SERVICE REPORT (I)**

No report.

**OPERATIONS REPORT (J)**

No report.

**CONSTRUCTION REPORT (K)**

No report.

**ENGINEER'S REPORT (L)**

No report.

**LEGAL REPORT (M)**

*Item M-1 was discussed after H-2 due to time certain requirements.*

**COMMISSIONERS' ITEMS (N)**

No report.

**ROUNDTABLE DISCUSSION (O)**

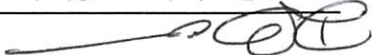
*Unfinished Business (O-1)*

**ADJOURNMENT (P)**  
The Meeting was adjourned at 6:11 PM.

  
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Nicolas Rodriguez, Chairman

Seal



  
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Diane Bockelman, Clerk