



MINUTES

CALL TO ORDER (A)

Chairman Asdourian called the meeting to order at 4:02 PM.

PLEDGE OF ALLEGIANCE (B)

Mr. Nicholas Mulick led the Pledge of Allegiance.

ROLL CALL (C)

Present were Chairman David Asdourian and Commissioners Nicolas Rodriguez, Robert Majeska, Andrew Tobin, and Susan Heim. Also present were General Manager, Peter Rosasco; General Counsel, Nicholas Mulick; Clerk, Diane Bockelman; Department Manager, Connie Fazio; and District Engineer, Steve Suggs. Department Managers, Ryan Dempsey, Mike Dempsey, Jered Primicerio; and Senior Support Analyst, Kevin Becerra appeared virtually.

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

Approval of Agenda (D-1)

- Commissioner Majeska requested item J-1 be changed to Action.
- Commissioner Majeska requested the addition of Item N-1, *Cancellation of August 18th Meeting*.
- Mr. Rosasco requested the addition of Item J-2 *Modification of SBR panel*.
- Mr. Mike Dempsey requested the addition of Item J-3 *Findings After Rainstorm*.

Motion: Commissioner Heim made a motion to approve the agenda as amended. Commissioner Majeska seconded the motion. The motion passed without objection.

PUBLIC COMMENT (E)

No speakers.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS (F)

Minutes of May 19, 2020 (F-1)

Motion: Commissioner Rodriguez made a motion to approve the minutes of the May 19, 2020 meeting. Commissioner Heim seconded the motion. The motion passed without objection.

GENERAL MANAGER'S REPORT (G)

April 2020 Monthly Report (G-1)

Mr. Primicerio, Plant Operations Manager, presented the wastewater treatment plant section. Mr. Mike Dempsey, Field Operations Manager, presented the field operations section. Mr. Ryan Dempsey, Maintenance Manager, presented the maintenance section. Mr. Suggs presented the construction section. Mr. Becerra presented the IT section. Ms. Bockelman presented the administration and customer service section. Ms. Connie Fazio, Senior Finance Manager, presented the finance section.

Review of Emergency Pay Policy (G-2)

Commissioners Heim and Tobin presented suggested amendments to the Employee Handbook. Staff will submit proposed revisions at a future meeting.

Chairman Asdourian requested that Mr. Mulick submit a legal opinion on the District's liability for employees working during emergency situations at a future meeting.

BUDGET AND FINANCE REPORT (H)

Fiscal Year 2021 Budget Calendar (REVISED) (H-1)

Ms. Fazio presented the revised fiscal year 2021 budget planning calendar.

ADMIN AND CUSTOMER SERVICE REPORT (I)

No report.

OPERATIONS REPORT (J)

Vehicle Purchase (J-1)

Mr. Rosasco requested approval to purchase an additional service truck from the vendor, Alan Jay Fleet, not to exceed \$22,788.00.

Motion: Commissioner Tobin made a motion to approve the purchase from Alan Jay Fleet, not to exceed \$22,788.00. Commissioner Heim seconded the motion.

Vote on Motion

Commissioner Tobin - Aye
Commissioner Heim - Aye
Commissioner Majeska - Aye
Commissioner Rodriguez - Aye
Chairman Asdourian - Aye
Motion Passed: 5 to 0

Modification to SBR Panel (J-2)

Mr. Rosasco requested approval for an emergency purchase of replacement probe and analyzer instrumentation from Champion Controls, Inc., in the amount of \$13,192.00.

Motion: Commissioner Rodriguez made a motion to approve the purchase from Champion Controls, Inc., in the amount of \$13,192.00. Commissioner Tobin seconded the motion.

Vote on Motion

Commissioner Rodriguez - Aye
Commissioner Tobin - Aye
Commissioner Majeska - Aye
Commissioner Heim - Aye
Chairman Asdourian - Aye
Motion Passed: 5 to 0

Findings After Rainstorm (J-3)

Mr. Rosasco announced that cleanout caps were found unscrewed or damaged by customers to allow standing stormwater caused by heavy rainstorms over Memorial Day weekend to enter the District's wastewater system. Staff is researching preventative measures. The matter will be brought back to the Board at a future meeting.

CONSTRUCTION REPORT (K)

No report.

ENGINEER'S REPORT (L)

No report.

LEGAL REPORT (M)

Request for Attorney-Client Closed Session to Discuss Big Chill Litigation Case No. 19-CA-175-P Time Certain at 5:00 PM (M-1)

Mr. Mulick requested an attorney-client closed session regarding the matter of Fisherman's Restaurant and Conference Center, LLC, Senor Frijoles, LLC, and Big Chill, LLC, vs. Key Largo Wastewater Treatment District, Case Number 19-CA-175-P to be held on June 16, 2020 at 5:00 PM. Attending are Chairman David Asdourian; Commissioners Nicolas Rodriguez, Robert Majeska, Andrew Tobin, and Susan Heim; General Manager, Peter Rosasco; General Counsel, Nicholas Mulick; and a court reporter.

Motion: Commissioner Tobin made a motion to approve the request. Commissioner Rodriguez seconded the motion.

Vote on Motion

Commissioner Tobin - Aye
Commissioner Rodriguez - Aye
Commissioner Majeska - Aye
Commissioner Heim - Aye
Chairman Asdourian - Aye
Motion Passed: 5 to 0

Interlocal Agreement between FKAA and KLWTD (M-2)

Mr. Mulick announced that the Florida Keys Aqueduct Authority's ("FKAA") attorney, Robert Feldman, intends to present to the FKAA Board of Directors the proposed Interlocal Agreement ("ILA") between FKAA and KLWTD, authorizing FKAA to construct and maintain a decentralized wastewater facility at Cross Key.

Motion: Commissioner Tobin made a motion to approve the ILA for transmittal to FKAA. Commissioner Rodriguez seconded the motion.

Vote on Motion

**Commissioner Tobin - Aye
Commissioner Rodriguez - Aye
Commissioner Majeska - Aye
Commissioner Heim - Aye
Chairman Asdourian - Aye
Motion Passed: 5 to 0**

COMMISSIONERS' ITEMS (N)

Cancellation of August 18th Meeting (N-1)

The August 18, 2020 board meeting was not cancelled.

ROUNDTABLE DISCUSSION (O)

Unfinished Business (O-1)

ADJOURNMENT (P)

The Meeting was adjourned at 5:56 PM.

David Asdourian, Chairman

Diane Bockelman, Clerk

Seal