

MINUTES

CALL TO ORDER (A)

Chairman Asdourian called the meeting to order at 4:00 PM.

PLEDGE OF ALLEGIANCE (B)

Mr. Ed Castle led the Pledge of Allegiance.

ROLL CALL (C)

Present were Chairman David Asdourian and Commissioners Nicolas Rodriguez and Robert Majeska. Commissioner Andrew Tobin and Susan Heim appeared telephonically. Also present were General Manager, Peter Rosasco; General Counsel, Nicholas Mulick; District Clerk, Diane Bockelman; District Managers, Connie Fazio, Ryan Dempsey, Mike Dempsey, and Jered Primicerio; District Engineer, Ed Castle; District Engineer, Steve Suggs; and IT Support Analyst, Kevin Becerra.

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

Approval of Agenda (D-1)

Commissioner Heim requested an update on the rate reduction letter under Commissioner's Items.

Motion: Commissioner Majeska made a motion to approve the agenda as amended. Commissioner Rodriguez seconded the motion. The motion passed without objection.

PUBLIC COMMENT (E)

| Name and Address | Subject |
|--|--|
| Rob Bleser 103680 Overseas Highway, Key Largo | Mr. Rob Bleser requested additional time to connect to the District's wastewater system. |

Commissioner Majeska made a motion to open the agenda. Commissioner Heim seconded the motion. The motion passed without objection.

Commissioner Majeska added a discussion of Quiescence Diving Services, Inc. Code Compliance Status after Item (F-1).

APPROVAL OF MINUTES OF PREVIOUS MEETINGS (F)

Minutes of January 7, 2020 (F-1)

Motion: Commissioner Heim made a motion to approve the minutes of the January 7, 2020 meeting. Commissioner Majeska seconded the motion. The motion passed without objection.

GENERAL MANAGER’S REPORT (G)

Discussion of Quiescence Diving Services, Inc. Code Compliance Status

The Board discussed the connection status of Quiescence Diving Services, Inc. The Chairman directed staff to defer sending all parcels to Monroe County Code Compliance until February 11, 2020.

Employee Recognition (G-1)

Mr. Primicerio recognized Adam Baptiste for his successful completion of the Wastewater Treatment Plant Operator Class C exam.

2019 Wastewater Plant Operations Excellence Award (G-2)

Mr. Rosasco announced that the District was selected to receive the 2019 Domestic Wastewater Plant Operations Excellence Award for the South District from the Department of Environmental Protections. The award will be presented on January 30, 2020.

Website Update (G-3)

Mr. Becerra presented the District’s new website and announced that it’s in the final stages of development.

Islamorada Update (G-4)

Mr. Rosasco announced that the Wastewater Service Rate letter was mailed to Islamorada, Village of Islands (Village) per the Board’s approval and that he invited Village Manager, Seth Lawless to discuss the matter with him.

BUDGET AND FINANCE REPORT (H)

Hurricane Irma Claim Reimbursements (H-1)

Ms. Fazio updated the Board on the current status of the District’s Federal Emergency Management Agency (FEMA) claims for damages caused by Hurricane Irma.

Stewardship Grant Projects and Reimbursement Update (H-2)

Ms. Fazio updated the Board the status of the District’s capital projects Stewardship grant payments.

ADMIN AND CUSTOMER SERVICE REPORT (I)

No report.

OPERATIONS REPORT (J)

No report.

CONSTRUCTION REPORT (K)

No report.

ENGINEER'S REPORT (L)

C905 Blockage & Mitigation Options (L-1)

Mr. Castle addressed the likely cause of the blockage on C-905 and provided options to prevent or mitigate future incidents. The item will be brought back for action at the next Board meeting.

Attorney-Client Closed Session to Discuss Big Chill Litigation Case No. 19-CA-175-P – Time Certain 5:00 PM (M-1)

Public Meeting Closed at 5:00 PM

Chairman Asdourian closed the public meeting and opened the Attorney-Client closed session to discuss the matter of Fisherman's Restaurant and Conference Center, LLC, Senor Frijoles, LLC, and Big Chill, LLC, vs. Key Largo Wastewater Treatment District, Case Number 19-CA-175-P.

Public Meeting Reconvened at 5:14 PM

LEGAL REPORT (M)

Attorney-Client Closed Session to Discuss Big Chill Litigation Case No. 19-CA-175-P – Time Certain 5:00 PM (M-1)

Designation of District Representative at Mediation (M-2)

Mr. Mulick requested that a Board member be designated to attend mediation for the Big Chill case.

Motion: Commissioner Majeska made a motion to designate the Chairman as a District representative. Commissioner Rodriguez seconded the motion. The motion passed without objection.

COMMISSIONERS' ITEMS (N)

Update on Rate Reduction Letter (N-1)

Ms. Bockelman announced that the rate reduction letter was revised based on the Board's suggestions. The letter will be in the next publications of The Free Press and Upper Keys Weekly and mailed to the District's customers.

ROUNDTABLE DISCUSSION (O)

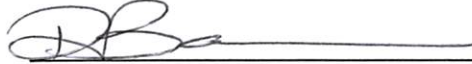
Unfinished Business (O-1)

ADJOURNMENT (P)

The Meeting was adjourned at 5:24 PM.



David Asdourian, Chairman



Diane Bockelman, Clerk

Seal

