

# MINUTES

## Key Largo Wastewater Treatment District Commission (KLWTD) Meeting



July 1, 2014

98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:00 PM. Present were Chairman Stephen Gibbs, Commissioners Andrew Tobin, Norman Higgins, and David Asdourian. Commissioner Robert Majeska was absent. Also present were General Manager Margaret Blank, Chief Information Officer Paul Christian, General Counsel Ray Giglio, Deputy Clerk Melissa Cornelison, Ed Castle with Weiler Engineering, and other appropriate District Staff

Mr. Nicholas W. Mulick led the Pledge of Allegiance.

### APPROVAL OF AGENDA

Commissioner Higgins added an update on the status of the referendum referenced in Resolution NO. 15-05-14, which referendum will appear on the August 26, 2014 ballot. Chairman Gibbs added a brief discussion of the meeting that will be taking place in Islamorada on July 2, 2014. Margaret Blank added an update on her meeting with Representative Holly Raschein and on the upcoming meeting with wastewater entities on July 10, 2014. Ed Castle added an update on an upcoming inspection tour of a chemical generation facility.

**Motion:**        **Commissioner Asdourian made a motion to approve the agenda as amended. Commissioner Higgins seconded the motion.**

### Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska			Absent
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

**Motion passed 4 to 0**

### PUBLIC COMMENT

**Name & Address**

Nicholas W. Mulick, Tavernier

**Subject**

Mayfield Funds for Onsite Systems  
Customer Service Appeal-Snapper's Restaurant  
Customer Damage Claim Policy

### BULK ITEMS

*May 6, 2014 Minutes*

May 13, 2014 Minutes  
 May 20, 2014 Minutes  
 June 10, 2014 Minutes  
 June 17, 2014 Minutes

**Motion:** Commissioner Higgins made a motion to approve the Minutes of May 6, 2014, May 13, 2014, May 20, 2014, June 10, 2014 and June 17, 2014. Commissioner Asdourian seconded the motion.

**Vote on Motion**

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska			Absent
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

**Motion passed 4 to 0**

**COMMISSIONER’S ITEMS**

*Customer Damage Claim Policy (Commissioner Tobin)*

Commissioner Tobin led discussion on the District’s Damage Claim Policy.

**CUSTOMER SERVICE**

*Customer Service Appeal-Hearing for Snapper’s Restaurant*

Mr. Nicholas Mulick spoke on behalf of Howard Kolbenheyer, the owner of Snapper’s Restaurant. Mr. Mulick asked the Board to make the refund of Snapper’s reduced monthly base charges retroactive back to the installation of the irrigation meter—an additional 12 months. After a Board discussion, Commissioner Tobin requested a deferral of the vote, and asked staff to review the audio tape of the meeting where the Board decided to refund no more than 12 months of the base charge to a customer who has installed an irrigation meter. Staff was directed to bring back a report and Resolution Number 20-06-13 to the July 15, 2014 Board Meeting and to notify Mr. Mulick of the meeting.

**ENGINEER’S REPORT**

*Onsite Chemical Generation Update*

District Engineer Ed Castle advised the Board that he will host a tour of a factory in North Miami on July 9, 2014 with Margaret Blank and Dan Saus to view equipment that would be similar to what the District is considering for Onsite Chemical Generation. The Board agreed to have Commissioner David Asdourian attend the tour. Chairman Gibbs requested a report be given at the July 15, 2014 meeting.

**FINANCIAL REPORT**

Senior Finance Manager Connie Fazio informed the Board that she has bound copies of the 2013 CAFR in her office available for them.

**LEGAL**

Ray Giglio reported that the District has been informed by Joyce Griffith, the Supervisor of Elections, that the District's Local Bill will be on the August 26, 2014 ballot.

**GENERAL MANAGER REPORT**

*Prioritized list of Projects for the Mayfield Grant*

Margaret Blank presented a prioritized list of projects for the Mayfield Grant money, which list is to be sent to DEP.

**MEETING EXTENSION**

**Motion: Commissioner Asdourian made a motion to extend the meeting until 6:30PM. Commissioner Tobin seconded the motion.**

**Vote on Motion**

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska			Absent
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

**Motion passed 4 to 0**

**Motion: Commissioner Asdourian made a motion to move Manatee Bay Sewer Improvements up on the list. Commissioner Tobin seconded the motion.**

**Vote on Motion**

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska			Absent
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

**Motion passed 4 to 0**

**Motion: Commissioner Tobin made a motion to move the Reclaimed Design, Storage, and Pumping System down on the list, below the line. Commissioner Higgins seconded the motion.**

**Vote on Motion**

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska			Absent
Commissioner Tobin	X		
Commissioner Asdourian		X	
Chairman Gibbs		X	

**Motion fails for lack of majority**

After some discussion, the Board directed Margaret Blank to send the list to DEP with the amended changes and to specify what phase the projects are in.

*Islamorada Meeting*

Margaret Blank reported that she, Ray Giglio and Chairman Gibbs will be attending a meeting on July 2, 2014 with Islamorada and Marathon. After a discussion, it was decided that Commissioner Asdourian would go in Chairman Gibbs' place.

*Reducing Rates*

Margaret Blank reported that Staff was reviewing with Bishop, Rosasco & Co. the prospect of reducing rates with the \$8 million coming from Islamorada. Commissioner Tobin expressed his desire to reduce rates and the Board agreed. Staff was directed to report findings at the July 15, 2014 Board meeting regarding options.

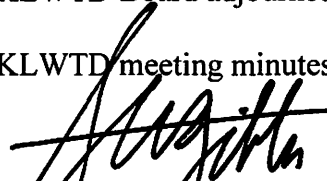
*Update on Meetings*

Margaret Blank and Chairman Gibbs gave a report on their meeting with Representative Holly Raschein. They also discussed an upcoming meeting with all wastewater entities on July 10, 2014.

**ADJOURNMENT**

The KLWTD Board adjourned the Board Meeting at 6:21 PM.

The KLWTD meeting minutes of July 1, 2014 were approved on July 15, 2014.

  
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Chairman Gibbs

  
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Melissa Cornelison Deputy Clerk