

# MINUTES

## Key Largo Wastewater Treatment District Commission (KLWTD) Meeting



June 10, 2014  
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:00 PM. Present were, Chairman Steve Gibbs, Commissioners, Andy Tobin, Norman Higgins, and David Asdourian. Also present were Chief Information Officer, Paul Christian, General Counsel, Ray Giglio, Acting District Clerk Melissa Cornelison, and other appropriate District Staff.

Dan Saus led the Pledge of Allegiance.

### APPROVAL OF AGENDA

Commissioner Higgins added an item on the Blood Mobile. Chairman Gibbs added an item on FDOT payment. Paul Christian put an item about Flood Insurance for Vacuum I for action on the agenda. Ray Giglio placed an update about the D.N. Higgins lawsuit on the agenda.

**Motion:** Commissioner Asdourian a motion to approve the agenda as amended. Commissioner Higgins seconded the motion.

### Vote on Motion

| Member                 | Yes | No | Other  |
|------------------------|-----|----|--------|
| Commissioner Higgins   | X   |    |        |
| Commissioner Majeska   |     |    | Absent |
| Commissioner Tobin     | X   |    |        |
| Commissioner Asdourian | X   |    |        |
| Chairman Gibbs         | X   |    |        |

Motion passed 4 to 0

### PUBLIC COMMENT

| Name & Address | Subject |
|----------------|---------|
| N/A            |         |

### BULK ITEMS

*Minutes of May 6, 2014 and June 3, 2014*  
*Fountain Engineering Deductive CH #4*  
The Minutes of May 6, 2014 were moved to the June 17 Agenda.

**Motion:** Commissioner Asdourian made a motion to approve the June 3, 2014 Minutes. Commissioner Higgins seconded the motion.

**Vote on Motion**

| Member                 | Yes | No | Other  |
|------------------------|-----|----|--------|
| Commissioner Higgins   | X   |    |        |
| Commissioner Majeska   |     |    | Absent |
| Commissioner Tobin     | X   |    |        |
| Commissioner Asdourian | X   |    |        |
| Chairman Gibbs         | X   |    |        |

Motion passed 4 to 0

**Motion: Commissioner Asdourian a motion to approve the Fountain Engineering Deductive CO #4. Commissioner Tobin seconded the motion.**

**Vote on Motion**

| Member                 | Yes | No | Other  |
|------------------------|-----|----|--------|
| Commissioner Higgins   | X   |    |        |
| Commissioner Majeska   |     |    | Absent |
| Commissioner Tobin     | X   |    |        |
| Commissioner Asdourian | X   |    |        |
| Chairman Gibbs         | X   |    |        |

Motion passed 4 to 0

**COMMISSIONER'S ITEMS***Blood Mobile*

Commissioner Higgins would like to have the Blood Mobile parked at the office or the plant for a blood drive.

The Board directed Paul Christian to contact the Red Cross to see if something could be set up and report back to the June 17, 2014 meeting.

**OPERATIONS REPORT***Unique Residential Grinder Pump Change Order #2*

Dan Saus explained the need for the change order to award another 27 properties for connection.

**Motion: Commissioner Asdourian a motion to approve the Unique Residential Grinder Pump Change Order #2. Commissioner Higgins seconded the motion.**

**Vote on Motion**

| Member                 | Yes | No | Other  |
|------------------------|-----|----|--------|
| Commissioner Higgins   | X   |    |        |
| Commissioner Majeska   |     |    | Absent |
| Commissioner Tobin     | X   |    |        |
| Commissioner Asdourian | X   |    |        |
| Chairman Gibbs         | X   |    |        |

Motion passed 4 to 0

*Vacuum Pit Monitoring System*

Dan Saus gave a presentation on the monitoring system for vacuum pits.

**Motion:** Commissioner Asdourian made a motion to have staff proceed with the bid process for the monitoring system. Commissioner Tobin seconded the motion.

**Vote on Motion**

| Member                 | Yes | No | Other  |
|------------------------|-----|----|--------|
| Commissioner Higgins   | X   |    |        |
| Commissioner Majeska   |     |    | Absent |
| Commissioner Tobin     | X   |    |        |
| Commissioner Asdourian | X   |    |        |
| Chairman Gibbs         | X   |    |        |

**Motion passed 4 to 0**

*FDOT Payment*

Chairman Gibbs would like to know if the District has received the refund check from FDOT yet. Mr. Saus reported that the work has not been finished yet and as soon as it is he will call and check on the payment.

**FINANCIAL REPORT**

Connie Fazio reviewed the financial report and answered questions from the Board.

**LEGAL**

*D.N. Higgins Lawsuit*

Ray Giglio reported that the Special Magistrate has recommended that a Monroe County Circuit Court Judge toss out the lawsuit against the District. Mr. Giglio explained that he does not know how long it will take the circuit court to act on the opinion.

**GENERAL MANAGER REPORT**

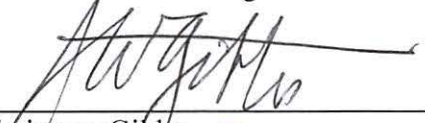
*Flood Insurance for Vacuum Station 1*

Mr. Christian explained that the District is in negotiations on the new premium and in the meantime will be sending in a payment in last year's amount to keep our coverage current until everything is settled.

**ADJOURNMENT**

The KLWTD Board adjourned the Board Meeting at 5:30 PM.

The KLWTD meeting minutes of June 10, 2014 were approved on July 1, 2014.




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Chairman Gibbs




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Melissa Cornelison, Deputy District Clerk