

MINUTES

Key Largo Wastewater Treatment District Commission (KLWTD) Meeting



May 6, 2014
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 3:30 PM. Present were, Chairman Steve Gibbs, Commissioners, Andy Tobin (arrived at 4:15 PM), Norman Higgins, David Asdourian, and Robby Majeska. Also present were General Manager Margaret Blank, Chief Information Officer, Paul Christian, General Counsel, Ray Giglio, District Acting Clerk Melissa Cornelison, and other appropriate District Staff.

Peter Rosasco led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Majeska moved the Financial Report to before the Commissioner's Items. Ray Giglio added and update on the Local Bill and on the Higgins case. Margaret Blank announced that Cynthia Henderson will call in at 4:00 PM.

Motion: Commissioner Asdourian a motion to approve the agenda as amended.
Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin			Absent
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 4 to 0

CLOSED SESSION

No Closed Session

PUBLIC COMMENT

Name & Address

Richard Barreto, Key Largo

Subject

Connection at Elk's Lodge, request assistance with connection, against staff recommendation

BULK ITEMS

April 15, 2014 Minutes

Motion: Commissioner Asdourian made a motion to approve the Minutes of April 15, 2014 with the correction of Commissioner Tobin voting no instead of Commissioner Asdourian on item SRF Loan No. 464010. Commissioner Majeska seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin			Absent
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 4 to 0

FINANCIAL REPORT

FY2014 2nd Quarter Financial Report

Peter Rosasco presented the report and answered questions from the Board.

457(b) Retirement Plan-District Matching Plan Modification Amendment

Motion: Commissioner Majeska made a motion to approve “other termination of employment” for distribution of retirement funds. Commissioner Asdourian seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

COMMISSIONER ITEMS

Staff Recommendation RE: Commercial Unique Program

Elk’s Lodge Connection

After discussion the Board directed that the item be brought back to the June 3, 2014 Board Meeting for action.

Vacancy on the Fl Keys Water Quality Improvement Program Board

The Board appointed Commissioner Tobin as the KLWTD Representative with Chairman Gibbs as the alternate.

CUSTOMER SERVICE

RESOLUTION NO. 11-05-14

A PRELIMINARY RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT RELATING TO THE CONSTRUCTION AND FUNDING OF WASTEWATER COLLECTION, TRANSMISSION, AND TREATMENT FACILITIES WITHIN THE DISTRICT; ESTABLISHING A PUBLIC HEARING TO CONSIDER IMPOSITION OF THE PROPOSED SPECIAL ASSESSMENTS

AND THE METHOD OF THEIR COLLECTION; ESTABLISHING PROCEDURES FOR NOTICE AND ADOPTION OF ASSESSMENT ROLLS AND FOR CORRECTION OF ERRORS AND OMISSIONS; DIRECTING THE PROVISION OF NOTICE IN CONNECTION THEREWITH; AND PROVIDING AN EFFECTIVE DATE.

Paul Christian reviewed the changes in the resolution. The Board agreed with the changes.

ENGINEERING REPORT

Serge Mashtakov, P.E gave a report on solar energy for the plant.

MEETING EXTENSION

Motion: Commissioner Higgins made a motion to extend the meeting by 30 minutes. Commissioner Asdourian seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

OPERATIONS REPORT

Plant Cameras

Paul Christian presented a proposal for cameras for the plant. The Board directed staff to move to the next level on obtaining the cameras.

LEGAL REPORT

Resolution No. 12-05-14

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE TERMS OF AN INTERLOCAL AGREEMENT BETWEEN THE KEY LARGO WASTEWATER TREATMENT DISTRICT AND THE STATE OF FLORIDA; REMOVING A TAX PARCEL FROM THE 2014 PRELIMINARY NON-AD VALOREM ASSESSMENT IN ACCORDANCE WITH THAT INTERLOCAL AGREEMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.

Motion: Commissioner Majeska made a motion to move the resolution to action. Commissioner Higgins seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

Motion: Commissioner Majeska made a motion to approve Resolution No. 12-05-14. Motion seconded by Commissioner Higgins.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

Local Bill

Ray Giglio reported that the District's Local Bill to provide a discount for low income seniors and disabled veterans passed and is waiting for the Governor's signature. However, the bill will not take effect until it is approved by the voters in a referendum. The Board requested that Mr. Giglio check to make sure all residents will be able to vote on the item in the primary.

Higgins Suite

Mr. Giglio reported that the Judge in the case will be retiring in a few weeks.

MEETING EXTENSION

Motion: Commissioner Higgins made a motion to extend the meeting by 30 minutes. Chairman Gibbs seconded the motion.

Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Majeska	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Gibbs	X		

Motion passed 5 to 0

GENERAL MANAGER'S REPORT

Reclaimed Water Project

The Board discussed the possible customers for reuse.

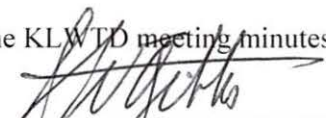
New Projects

Ms. Blank reviewed the new projects for the District.

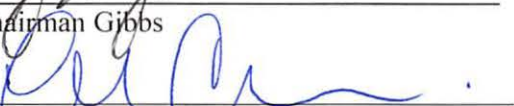
ADJOURNMENT

The KLWTD Board adjourned the Board Meeting at 7:06 PM.

The KLWTD meeting minutes of May 6, 2014 were approved on July 1, 2014.



Chairman Gibbs



Melissa Cornelison Deputy Clerk