

# MINUTES

## Key Largo Wastewater Treatment District (KLWTD) Meeting



April 9, 2013  
98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Commission Meeting at 4:00 PM. Present were Chairman Majeska, Commissioners Andy Tobin (4:12 PM), Norman Higgins, David Asdourian, and Steve Gibbs. Also present were the General Manager Margaret Blank, General Counsel, Ray Giglio, District Clerk Carol Walker, and other appropriate District Staff.

Bryan Conover led the Pledge of Allegiance.

### APPROVAL OF AGENDA

Commissioner Asdourian pulled the minutes from Bulk Items and added an item on emails. Chairman Majeska added an item on assessment refunds. The General Manager added a presentation by Victoria Messina, Water ReSource Technologies and an item on the April 23 meeting. General Counsel Ray Giglio added an item on legal updates.

**Motion: Commissioner Asdourian made a motion to approve the agenda as amended. Commissioner Gibbs seconded the motion.**

### Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin			Absent
Commissioner Asdourian	X		

**Motion passed 4 to 0**

### PUBLIC COMMENT

**Name & Address**

Sue Heim, Key Largo

**Subject**

Concern over not being allowed to speak prior to agenda items.

*EOne*

Victoria Messian, Vice President Water ReSource Technologies

Ms. Messian explained what the company is about. It is a designed to fit company. The are currently working for the city of Stewart.

**BULK ITEMS**

RESOLUTION NO. 08-04-13

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REMOVAL OF ONE TAX PARCEL FROM THE 2008 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE

RESOLUTION NO. 09-04-13

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REQUEST OF THE CHURCH OF NAZARENE FOR REMOVAL OF FOUR TAX PARCEL FROM THE 2005 PRELIMINARY NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE

RESOLUTION NO. 10-04-13

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REMOVAL OF ONE TAX PARCEL FROM THE 2009 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE. AN EFFECTIVE DATE Assessment & Billing Adjustment AK #1577111

Motion: Commissioner Tobin made a motion to approve Bulk Items. Commissioner Higgins seconded the motion.

**Vote on Motion**

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		
Commissioner Asdourian		X	

**Motion passed 4 to 1**

*Minutes of March 19, 2013*

Commissioner Asdourian corrected his vote on Resolution No. 03-03-13, from a yes vote to a no vote. Commissioner Gibbs corrected the word lays to lanes on the top of page 2.

Motion: Commissioner Gibbs made a motion to approve the Minutes of March 19, 2013 as corrected. Commissioner Asdourian seconded the motion.

**Vote on Motion**

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		
Commissioner Asdourian	x		

**Motion passed 5 to 0**

**FINANCIAL REPORT**  
*Flood Insurance Policy*

**Motion:** Commissioner Gibbs made a motion to approve the Flood Insurance. Commissioner Asdourian seconded the motion.

**Vote on Motion**

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Majeska	X		

**Motion passed 5 to 0**

*Pending Payments*

Commissioner Gibbs stated he had reviewed the Pending Payments at the Staff meeting and was satisfied with them.

**Motion:** Commissioner Higgins made a motion to approve the Pending Payments of April 9, 2013 contingent upon the availability of funds. Commissioner Gibbs seconded the motion.

**Vote on Motion**

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Majeska	X		

**Motion passed 5 to 0**

*BS&A Contract*

The Board directed management to work out payment in two or three year payments.

**Motion:** Commissioner Higgins made a motion to approve the BS&A Contract. Commissioner Gibbs seconded the motion.

**Vote on Motion**

Member	Yes	No	Other
Commissioner Higgins	X		
Commissioner Gibbs	X		
Commissioner Tobin	X		
Commissioner Asdourian	X		
Chairman Majeska	X		

**Motion passed 5 to 0**

## **COMMISSIONER'S ITEMS**

### *Public Relations Position*

Commissioner Gibbs discussed having a public relations person. The Board decided that a public relations person is not needed at this time.

### *Emails*

Commissioner Asdourian discussed the mails coming in from staff over the last few weeks. He feels most of them were not necessary.

### *Rebate of Passed Assessment Charges*

Chairman Majeska asked what amount of assessment and billing is refunded on EDU changes.

The rate resolution goes back 60 days to make a correction.

Staff was directed to contact PRMG and ask for an option on the financial impact of commercial refunds.

## **LEGAL COUNSEL REPORT**

### *Coral Coast*

Mr. Giglio stated that the association is requesting changes to the easement grant and he recommends against that. A few other changes will be brought back to the Board.

Mr. Giglio reported that the District's Bill is coming up for a vote in the Legislation and it looks like it will pass.

### *Ray Giglio Contract*

This item will be brought back on May 7<sup>th</sup>.

## **GENERAL MANAGER REPORT**

### *KLWTD Conflict with FDOT Project*

Dan Saus reported there is a problem with the placement of part of the Vacuum Main; it is in the wrong place.

Staff was directed to Contact Ed Castle and request a cost estimate on the required engineering.

### *Islamorada Report*

Dan Saus reported that he attended the Islamorada coordination meeting and he reported the proposed construction.

### *April 23, 2013 Meeting*

Chairman Majeska asked to cancel the April 23, 2013. The Board decided not to cancel the April 23, 2013 meeting.

## **COMMISSIONER'S ROUNDTABLE**

Commissioner Asdourian does not like giving monies back to current property owners instead of the previous owners who paid the money.

Staff explained that the District makes an attempt to refund it to the person who paid it.

*White Rhino*

Use as meeting room. Bathroom is not handicap accessible. Cost to make it accessible is \$12,000.

**ADJOURNMENT**

The KLWTD Board adjourned the Board Meeting 6:54 PM.

The KLWTD meeting minutes of April 9, 2013 were approved on April 23, 2013

  
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Acting Chairman Tobin