

# MINUTES

## Key Largo Wastewater Treatment District (KLWTD) Meeting



June 5, 2012

98880 OVERSEAS HWY, KEY LARGO, FL 33037

The Key Largo Wastewater Treatment District Board of Commissioners met for a Board Meeting at 4:06 PM. Present were Chairman Robert Majeska, Commissioners Andrew Tobin, Susie Hammaker, Norman Higgins, and Charles Brooks. Also present were the General Manager Margaret Blank, General Counsel, Ray Giglio, District Clerk Carol Walker, and other appropriate District Staff.

Commissioner Hammaker led the Pledge of Allegiance.

### APPROVAL OF AGENDA

Commissioner Brooks added an item on the Commission meeting schedule and an item on staff updates. Commissioner Hammaker explained that Legal will present her item on a non-interference policy. Chairman Majeska removed item 8 and item 12 from Bulk. He also moved the LaRocco Change Order to come after the Redland Change Order. General Manager Margaret Blank requested that the CAFR presentation be move up to before Bulk Items.

**Motion: Commissioner Brooks made a motion to approve the agenda as amended. Commissioner Hammaker seconded the motion.**

### Vote on Motion

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		
Commissioner Tobin	X		

**Motion passed 5 to 0**

### PUBLIC HEARING

Chairman Majeska opened the Public Hearing at 4:13.

Paul Christian explained the assessment amount.

Public Comment:

Name & Address

Robert Stevens, Key Largo

Subject

Assessment Reduction

Joan Scholz, FKWBC  
 Carol Baxter, Tavernier  
 Ramon Soria, Key Largo  
 John Hammerstrom, Key Largo  
 Mark Carpenter, Key Largo  
 Larry Kaplan, Key Largo  
 Steve Nannini, Key Largo  
 Margaret Warnaar, Key Largo  
 Ralph Madio  
 Sue Heim, Key Largo  
 Dr. Wells, Key Largo  
 Linda Popp, Key Largo

Cost of Connection to high  
 Cost of Multi Units  
 Vacant Lot  
 Commend Staff & Board. Good Compromise  
 Commend Staff & Board for Solutions  
 Duplex  
 Interest, Cost of Grinder Pumps  
 Interest & Fees Cost  
 Keep Septic as Back Up  
 Fees  
 Need Boots on Ground  
 Assessment Review

Closed Public Hearing at 5:37 PM.

Commissioner Brooks stated that he is pleased with the turn out and staffs ability to answer the questions asked. Getting the information out to the public went very well.

**Motion:** Commissioner Tobin made a motion to direct staff to do a good faith estimate, interest cost and finance cost report and bring it to the June 19, 2012 meeting. Commissioner Hammaker seconded the motion.

**Vote on Motion**

Member	Yes	No	Other
Commissioner Higgins	X		
Chairman Majeska	X		
Commissioner Brooks	X		
Commissioner Hammaker	X		
Commissioner Tobin	X		

Motion passed 5 to 0

**PUBLIC COMMENT**

Name:  
 David Asdourian, Key Largo  
 Sue Heim, Key Largo

Subject:  
 Formula used for Islamorada  
 People unhappy with way District is being run  
 Profit at selling waste  
 Keep Non-Interference Policy Discussion

**FINANCE DEPARTMENT**

*CAFR*

Tony Grau Jr. from Grau & Associates presented the 2011 Comprehensive Annual Financial Report

**Motion:** Commissioner Hammaker made a motion to accept the 2011 CAFR. Commissioner Brooks seconded the motion.

**Vote on Motion**

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Other</b>
<b>Commissioner Higgins</b>	<b>X</b>		
<b>Chairman Majeska</b>	<b>X</b>		
<b>Commissioner Brooks</b>	<b>X</b>		
<b>Commissioner Hammaker</b>	<b>X</b>		
<b>Commissioner Tobin</b>	<b>X</b>		

**Motion passed 5 to 0**

**BULK ITEMS**

*Minutes of May 1, & May 15, 2012*

**Motion:** Commissioner Tobin made a motion to approve the agenda the Minutes of May 1 & May 15, 2012. Commissioner Higgins seconded the motion.

**Vote on Motion**

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Other</b>
<b>Commissioner Higgins</b>	<b>X</b>		
<b>Chairman Majeska</b>	<b>X</b>		
<b>Commissioner Brooks</b>	<b>X</b>		
<b>Commissioner Hammaker</b>	<b>X</b>		
<b>Commissioner Tobin</b>	<b>X</b>		

**Motion passed 5 to 0**

*RESOLUTION NO. 39-06-12*

*RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REMOVAL OF THREE TAX PARCELS FROM THE 2009 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.*

*RESOLUTION NO. 40-06-12*

*A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REMOVAL OF THREE TAX PARCELS FROM THE 2010 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.*

*RESOLUTION NO. 41-06-12*

*A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REMOVAL OF THREE TAX PARCELS FROM THE 2011 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.*

**Motion:** Commissioner Brooks made a motion to approve Resolutions 39-06-12, 40-06-12, and 41-06-12. Commissioner Hammaker seconded the motion.

**Vote on Motion**

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Other</b>
<b>Commissioner Higgins</b>	X		
<b>Chairman Majeska</b>	X		
<b>Commissioner Brooks</b>	X		
<b>Commissioner Hammaker</b>	X		
<b>Commissioner Tobin</b>	X		

**Motion passed 5 to 0**

*RESOLUTION NO. 42-06-12*

*RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REQUEST OF JAMES CARSON FOR REMOVAL OF ONE TAX PARCEL FROM THE 2008 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.*

*RESOLUTION NO. 43-06-12*

*A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REQUEST OF JAMES CARSON FOR REMOVAL OF ONE TAX PARCEL FROM THE 2008 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.*

*RESOLUTION NO. 44-06-12*

*A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REQUEST OF SHEILA MAY CARSON FOR REMOVAL OF ONE TAX PARCEL FROM THE 2008 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.*

**Motion: Commissioner Brooks made a motion to approve Resolutions 42-06-12, 43-06-12, and 44-06-12. Commissioner Hammaker seconded the motion.**

**Vote on Motion**

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Other</b>
<b>Commissioner Higgins</b>	X		
<b>Chairman Majeska</b>	X		
<b>Commissioner Brooks</b>	X		
<b>Commissioner Hammaker</b>	X		
<b>Commissioner Tobin</b>	X		

**Motion passed 5 to 0**

*RESOLUTION NO. 06-45-12*

*A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING THE REQUEST OF NATIVE RENTAL PROPERTIES INC. FOR REMOVAL OF ONE TAX PARCEL FROM THE 2008 NON-AD VALOREM ASSESSMENT; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.*

**Motion: Commissioner Brooks made a motion to approve Resolution No. 45-06-12. Commissioner Hammaker seconded the motion.**

**Vote on Motion**

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Other</b>
<b>Commissioner Higgins</b>	<b>X</b>		
<b>Chairman Majeska</b>	<b>X</b>		
<b>Commissioner Brooks</b>	<b>X</b>		
<b>Commissioner Hammaker</b>	<b>X</b>		
<b>Commissioner Tobin</b>	<b>X</b>		

**Motion passed 5 to 0**

*Assessment Review for Jacob's Aquatic Center*

**Motion: Commissioner Higgins made a motion to approve the Assessment Review for Jacob's Aquatic Center. Commissioner Brooks seconded the motion.**

**Vote on Motion**

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Other</b>
<b>Commissioner Higgins</b>	<b>X</b>		
<b>Chairman Majeska</b>	<b>X</b>		
<b>Commissioner Brooks</b>	<b>X</b>		
<b>Commissioner Hammaker</b>	<b>X</b>		
<b>Commissioner Tobin</b>	<b>X</b>		

**Motion passed 5 to 0**

*Assessment Review for Monte Green (100694 Overseas Hwy)*

**Motion: Commissioner Hammaker made a motion to approve the Assessment Review for Monte Green (100694 Overseas Hwy). Commissioner Brooks seconded the motion.**

**Vote on Motion**

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Other</b>
<b>Commissioner Higgins</b>	<b>X</b>		
<b>Chairman Majeska</b>	<b>X</b>		
<b>Commissioner Brooks</b>	<b>X</b>		
<b>Commissioner Hammaker</b>	<b>X</b>		
<b>Commissioner Tobin</b>	<b>X</b>		

**Motion passed 5 to 0**

*Assessment Review for Tradewinds Plaza*

**Motion: Commissioner Brooks made a motion to table the Assessment Review for Tradewinds Plaza. Commissioner Higgins seconded the motion.**

**Vote on Motion**

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Other</b>
<b>Commissioner Higgins</b>	<b>X</b>		
<b>Chairman Majeska</b>	<b>X</b>		
<b>Commissioner Brooks</b>	<b>X</b>		
<b>Commissioner Hammaker</b>	<b>X</b>		
<b>Commissioner Tobin</b>	<b>X</b>		

**Motion passed 5 to 0**

**FINANCE REPORT**

*Redland Change Order No. 19*

**Motion:** Commissioner Higgins made a motion to approve the Redland Change Order No. 19. Commissioner Brooks seconded the motion.

**Vote on Motion**

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Other</b>
<b>Commissioner Higgins</b>	<b>X</b>		
<b>Chairman Majeska</b>	<b>X</b>		
<b>Commissioner Brooks</b>	<b>X</b>		
<b>Commissioner Hammaker</b>	<b>X</b>		
<b>Commissioner Tobin</b>	<b>X</b>		

**Motion passed 5 to 0**

*LaRocco Change Order No. 18*

**Motion:** Commissioner Higgins made a motion to approve the LaRocco Change No. 18. Commissioner Brooks seconded the motion.

**Vote on Motion**

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Other</b>
<b>Commissioner Higgins</b>	<b>X</b>		
<b>Chairman Majeska</b>	<b>X</b>		
<b>Commissioner Brooks</b>	<b>X</b>		
<b>Commissioner Hammaker</b>	<b>X</b>		
<b>Commissioner Tobin</b>	<b>X</b>		

**Motion passed 5 to 0**

*Report of Cash, Revenues, and Expenditures*

**Motion:** Commissioner Brooks made a motion to approve the Report of Cash, Revenues, and Expenditures contingent upon the availability of funds. Commissioner Higgins seconded the motion.

**Vote on Motion**

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Other</b>
<b>Commissioner Higgins</b>	<b>X</b>		
<b>Chairman Majeska</b>	<b>X</b>		
Commissioner Brooks	X		
<b>Commissioner Hammaker</b>	<b>X</b>		
<b>Commissioner Tobin</b>	<b>X</b>		

**Motion passed 5 to 0**

Commissioner Tobin requested that a resolution on how to spend the monies received from Islamorada in specific ways be brought back to the Board.

**COMMISSIONER ITEMS**

*Non-Interference Policy*

Commissioner Hammaker and Ray Giglio discussed a non-interference policy. Commissioner Hammaker discussed by-laws.

**COMMISSIONER'S ROUNDTABLE**

Commissioner Hammaker brought up Islamorada wanting to hire the District to do the upkeep of their system.

**ADJOURNMENT**

The KLWTD Board adjourned the Board Meeting 7:30 PM.

The KLWTD meeting minutes of June 5, 2012 were approved on June 12, 2012



Acting Chairman Hammaker



Carol Walker, CMC District Clerk