

MINUTES  
Key Largo Wastewater Treatment District (KLWTD)  
BID OPENING FOR KEY LARGO PARK  
COLLECTION SYSTEM

February 11, 2005  
91831 Overseas Highway, Tavernier, FL 33070

The bid opening for the Key Largo Park Collection System was held at the office of the Key Largo Wastewater Treatment District, 91831 Overseas Hwy. Suite 200, Tavernier, FL 33070 at 2:00 PM. The following staff members were in attendance: District Counsel Thomas Dillon and District Clerk Carol Simpkins. The following members of the public were in attendance: Lorretta Sabin of the E.T. MacKenzie Company and Jack Cox of ADB Utility Contractors.

Mr. Dillon stated that he will be acting for General Manager Charles Fishburn. He continued that we are here to open sealed bids for the construction of a collection system in Key Largo Park. We have requested sealed bids to be provided at this time on this date. Any bids received after this time will not be considered responsive. The bids are not subject to public disclosure until the District provides notice of a decision or intended decision or until ten days after bid opening, whichever comes first

At this time, Mr. Dillon asked the District Clerk to state the names of the persons present for this bid opening.

Carol Simpkins, District Clerk, stated that the following persons were present: District Counsel Thomas Dillon, District Clerk Carol Simpkins, Lorretta Sabin of the E.T. MacKenzie Company, and Jack Cox of ADB Utility Contractors.

Mr. Dillon asked the District Clerk to open the first bid and hand it to him.

He stated the bid was from ADB Utility Contractors. He explained that there was an original and two copies, there was a cover letter signed by the Vice President, Dick James but the bid sheet was not signed. All the blanks on the bid appear to be completed and the total amount of the bid was \$2,283,385.

The District Clerk opened the next bid and handed it to Mr. Dillon.

He stated the bid was from E. T. MacKenzie of Florida, Inc. and there was an original and two copies. There is a Bid Bond of five percent issued by the Chubb Group of Insurance Companies accompanying the bid form. Mr. Dillon stated that he did not think that the District requested a Bid Bond but it will be accepted. The total amount of the bid was \$3,730,181.

Mr. Dillon stated that it appeared after a cursory review of the documents that the first bidder, ADB Utility Contractors is apparent low bidder. He then stated that this is a preliminary finding, and that the bids are subject to review for completeness and checking of the math. It is the intent of District staff to present the bids and a recommendation to the District Board at its meeting scheduled for February 16, 2005



He also stated that the District reserves the right to reject all bids and unless the District rejects all bids, its intent is to award the work to the lowest responsible and responsive bidder.

The bid opening is completed

*C Brooks, Carol Simpkins*  
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Carol Simpkins, KLWTD Clerk  
*Jmw*