



MINUTES

CALL TO ORDER (A)

Chairman Asdourian called the meeting to order at 4:01 PM.

PLEDGE OF ALLEGIANCE (B)

Mr. Kevin Becerra led the Pledge of Allegiance.

ROLL CALL (C)

Present were Chairman David Asdourian, and Commissioners Robert Majeska, Andrew Tobin and Susan Heim. Also present were General Manager, Peter Rosasco; General Counsel, Nicholas Mulick; District Clerk, Diane Bockelman; and District Managers.

SWEARING IN CEREMONY (D)

Ms. Christi Daugherty administered the Oath of Office during the swearing-in ceremony for Commissioner Nicolas Rodriguez.

ELECTION OF BOARD OFFICERS (E)

Vice-Chairman

Commissioner Majeska nominated Commissioner Tobin. Commissioner Tobin nominated Commissioner Heim. Commissioner Heim declined the nomination. Commissioner Heim nominated Commissioner Majeska, and Commissioner Rodriguez seconded the nomination. No other nominations were made. Commissioner Majeska was elected to the office of Vice-Chairman for the Key Largo Wastewater Treatment District by unanimous vote.

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (F)

Approval of Agenda (F-1)

- Commissioner Majeska requested an update on steps being taken to address odor complaints at Vacuum Station A as part of Item I-1.
- Mr. Mulick requested the addition of a status update on the Calusa Campground Service and Maintenance Agreement as Item O-1.

Motion: Commissioner Heim made a motion to approve the agenda as amended, and Commissioner Rodriguez seconded the motion. The motion passed without objection.

PUBLIC COMMENT (G)

No speakers.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS (H)

Minutes of June 18, 2019 (H-1)

Motion: Commissioner Heim made a motion to approve the minutes of June 18, 2019, and Commissioner Rodriguez seconded the motion. The motion passed without objection.

GENERAL MANAGER'S REPORT (I)

May Monthly Report (I-1)

Jered Primicerio, Plant Operations Manager, presented the wastewater treatment plant section and announced that the Total Nitrogen (TN) reading in the Effluent Quality Report was incorrect, and that the correct reading was 1.6. Mike Dempsey, Field Operations Manager, presented the field operations section. Ryan Dempsey, Maintenance Manager, presented the maintenance section. Steve Suggs, representative from Weiler Engineering, presented the construction section. Kevin Becerra, Senior Support Analyst, presented the IT section. Diane Bockelman, Customer Service Manager, presented the administration and customer service section. Connie Fazio, Senior Finance Manager, presented the finance section.

BUDGET AND FINANCE REPORT (J)

No report.

ADMIN AND CUSTOMER SERVICE REPORT (K)

Code Compliance List – July 2019 (K)

Ms. Bockelman presented the July 2019 list of parcels to be referred to the Monroe County Code Compliance Department.

Reversal of Waiver – AK#1648531 – 9 Gulf Drive (K-2)

Ms. Bockelman presented a request by the owner of the parcel located at 9 Gulf Drive, for reversal of waiver and reinstatement of wastewater service. Staff recommended approval of the request.

Motion: Commissioner Heim made a motion to approve Resolution 07-07-19, and Commissioner Tobin seconded the motion.

Vote on Motion:

Commissioner Heim - Aye
Commissioner Tobin - Aye
Commissioner Rodriguez - Aye
Commissioner Majeska - Aye
Chairman Asdourian - Aye
Motion Passed: 5 to 0

OPERATIONS REPORT (L)

No report.

CONSTRUCTION REPORT (M)

No report.

ENGINEER'S REPORT (N)

No report.

LEGAL REPORT (O)

Status Update on Calusa Campground Maintenance and Service Agreement (O-1)

Mr. Mulick announced that the District received a signed Maintenance and Service Agreement ("the Agreement") from the Calusa Campground Condominium Association. As part of the Agreement, the District will issue an invoice in the amount of \$5,000.00 for the first quarter of service.

COMMISSIONERS' ITEMS (P)

No report.

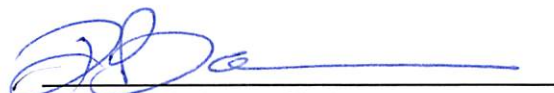
ROUNDTABLE DISCUSSION (Q)

Unfinished Business (Q-1)

ADJOURNMENT (R)

The Meeting was adjourned at 5:22 PM.



David Asdeourian, Chairman

Diane Bockelman, Clerk

Seal



RESOLUTION NO. 07-07-19

A RESOLUTION OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT ("THE DISTRICT") APPROVING THE REQUEST BY LOT 12 GULF DR. LLC ("THE OWNER") FOR REINSTATEMENT OF ASSESSMENT OF ONE TAX PARCEL TO THE 2005 NON-AD VALOREM WASTEWATER ASSESSMENT ROLL; AND PROVIDING FOR APPLICABILITY AND AN EFFECTIVE DATE.

WHEREAS, the District assessed the parcel listed below in Section 1 ("the Subject Tax Parcel") via Resolution No. 10-08-05, dated August 31, 2005; and

WHEREAS, in accordance with Section 10.06(a)(i) of the District's General Rules and Regulations, the District is authorized to remove from its non-ad valorem wastewater assessment vacant tax parcel(s) in common ownership with an adjacent improved tax parcel assessed by the District, provided that the vacant tax parcel is subsidiary to the use of the improved tax parcel and will not be improved with structures or facilities capable of generating wastewater that will enter the District's wastewater facilities; and

WHEREAS, having determined that the Subject Tax Parcel satisfied the criteria set forth Section 10.06(a)(i), the District granted the Owner's request to suspend collection of the System Development Charge ("SDC") and all future non-ad valorem assessments on the Subject Tax Parcel; and

WHEREAS, Key Largo Wastewater Treatment District's Waiver of Wastewater Service and Acknowledgement of Potential Costs removing the Subject Tax Parcel from the District's 2005 Non-ad Valorem Wastewater Assessment Roll was recorded in the Office of the Monroe County Clerk of Court, in Official Records Book 2448, at Page 108 on January 8, 2010; and

WHEREAS, the Owner of the Subject Tax Parcel has requested that it be restored to the non-ad valorem wastewater assessment roll, and agreed to pay the SDC assessment on the Subject Tax Parcel in full; and

WHEREAS, the District finds good and sufficient cause to approve the request of the Owner to reinstate the Subject Tax Parcel to the District's 2005 Non-ad Valorem Wastewater Assessment Roll.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE KEY LARGO WASTEWATER TREATMENT DISTRICT THAT:

Section 1.

PARCEL ID: 00529300-000000

AK NO.: 1648531

LEGAL DESCRIPTION: Lot 12, Block 28, AMENDED PLAT OF KEY LARGO PARK, according to the Plat thereof, as recorded in Plat Book 3, at Page 62, of the Public Records of Monroe County, Florida.

Section 2.

AMENDMENT OF RESOLUTION. Resolution No. 10-08-05, dated August 31, 2005 is hereby amended to include the Subject Tax Parcel.

Section 3.

PAYMENT OF SDC. The owner shall pay the SDC in the amount of \$6,300.00 plus the administrative fee of \$200.00 on or before the effective date of this Resolution.

Section 4.

APPLICABILITY AND EFFECTIVE DATE. This Resolution shall take effect upon adoption by the Board of Commissioners.

Section 5.

AUTHORIZATION OF DISTRICT OFFICIALS. The General Manager and/or his designee(s) are authorized to take all actions necessary to implement the terms and conditions of this Resolution.


RESOLVED AND ADOPTED THIS 2 DAY OF JULY 2019.

The foregoing RESOLUTION was offered by Commissioner Heim, who moved for its approval. The motion was seconded by Commissioner Tobin, and being put to a vote, the result was as follows:

	AYE	NAY
Chairman Asdourian	<u>✓</u>	—
Commissioner Heim	<u>✓</u>	—
Commissioner Majeska	<u>✓</u>	—
Commissioner Rodriguez	<u>✓</u>	—
Commissioner Tobin	<u>✓</u>	—


The Chairman thereupon declared this Resolution duly passed and adopted this 2 day of July 2019.

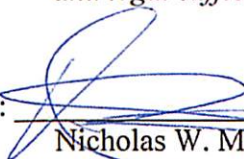
KEY LARGO WASTEWATER TREATMENT DISTRICT


David Asdourian, Chairman

*Approved to as to form
and legal sufficiency:*

ATTEST:


Diane Bockelman, District Clerk

By: 
Nicholas W. Mulick, General Counsel

SEAL

