

Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:

June 18, 2024

Agenda Item Number: N-1

Action Required:

Yes

Department:

Engineering

Sponsor:

Steve Suggs

Subject:

Grinder Pump Lateral Kit Upgrades Recommendation of Award

Summary of Discussion:

The District intends to install fittings and piping needed to raise the grinder pump piping up to about 12" below grade, then install the new stainless steel valve assembly in a meter box in Key Largo, Florida. Weiler Engineering recommends that the Board award the Grinder Pump Lateral Kit Upgrades project to Page Excavating in the amount of \$346,065.33.

Reviewed / Approved

Operations: _____
Administration: _____
Finance: _____
District Counsel: _____
District Clerk: _____
Engineering: _____

Financial Impact

\$ 346,065.33

Expense

Funding Source:

District

Budgeted:

Yes

Attachments

1. Recommendation of Award Memo to the Key Largo Wastewater Treatment District

Approved By: _____

General Manager

Date: _____

6/13/2024



“Excellence in Engineering”

6805 Overseas Highway
Marathon, Florida 33050
(305) 289-4161 ph
(305) 289-4162 fax

MEMORANDUM

To: Peter Rosasco, General Manager

From: Steve Suggs, PE

Date: June 18th, 2024

Re: Recommendation of Award for Grinder Pump Lateral Kit Upgrades

The Key Largo Wastewater Treatment District intends to install fittings and piping needed to raise the grinder pump piping up to about 12” below grade, then install the new stainless steel valve assembly in a meter box in Key Largo, Florida. The District published an Invitation to Bid for the Grinder Pump Lateral Kit Upgrades Project on April 10th, 2024. A non-mandatory pre-bid meeting was held on April 18th, 2024. Bids were due on May 16th, 2024.

Page Excavating, Reynolds Construction and Key Honey expressed interest in the project and only Reynolds Construction had a representative attend the pre-bid meeting. The bids received from Page Excavating and Key Honey were found to be responsive and responsible. The bid tabulation is presented below.

Company	Attended Non-Mandatory Pre-bid Meeting?	Submitted Bid?	Bid Amount
Page Excavation	N	Y	\$346,065.33
Key Honey	N	Y	\$748,060.00
Engineers Estimate	N/A	N/A	\$590,625.00

Staff recommends award of the Grinder Pump Lateral Kit Upgrades project to Page Excavating as the lowest cost, responsive, and responsible bidder. Staff recommends that the project be awarded to Page Excavating in the amount of \$346,065.33.

The bid submitted by Page Excavating was reviewed for responsiveness and responsibility. The table below summarizes that analysis.

**KLWTD Grinder Pump Lateral Kit Proposal Evaluation Form
Contractor Responsiveness & Responsibility Checklist**

Description	Key Honey	Page Excavation
Bid Amount (Engineer's Estimate: \$590,625.00)	\$ 748,060.00	\$ 346,065.33
Responsiveness Checklist		
All required tabbed sections provided?	Y	Y
Did bidder provide proof of licensure as a General Contractor in the State of Florida?	Y	Y
Bid Form, Document Appendix B-1:		
1. Company name and address provided?	Y	Y
2. Acknowledgement of addenda #1 and #2?	Y	Y
3. Bid amounts all filled in and math is correct?	No, Bid is not correctly tallied line 5 is not carried correctly through. If line 5 is carried through the bid would be \$1.1 M	Y
4. Bid signed?	Y	Y
Bid Bond Form, Document Appendix B-2, provided and signed?	Y	Y
Trench Safety Statement Form, Document Appendix B-3, provided and signed?	Y	Y
Insurance Certification Form, Document Appendix B-4, provided and properly executed?	Y	Y
Certificate of Liability Insurance provided with adequate limits?	Y, includes \$2 million umbrella	Y
Subcontractor Form, Document Appendix B-5, provided and properly executed?	Y	Y
E-Verify System Participation Acknowledgement Form, Document Appendix B-6, provided and properly executed?	Y	Y

Responsibility Checklist		
Does bidder have a satisfactory record of integrity, judgment, and performance as a corporation?	Y	Y
Did bidder provide a Qualifications Statement showing a minimum of three similar jobs?	Y	Y
Were references provided and were positive references given?	Y	Y
Did bidder provide documentation of having been performing similar construction services for at least three years?	Y	Y
Did bidder provide a list of key personnel and resumes demonstrating adequate qualified personnel to perform the work?	Y	Y

Key Largo Wastewater Treatment District

103355 Overseas Highway
Key Largo, FL 33037
Phone: (305) 451-4019
www.klwtd.com



June 19, 2024

NOTICE OF INTENT TO AWARD

Solicitation Title	KLWTD Grinder Pump Lateral Kit Upgrades Project
Procurement Method	Invitation To Bid (ITB)
Solicitation Number	ITB-2024-02-0-2024/DC
Contracting Entity	Key Largo Wastewater Treatment District
Solicitation Submission Deadline	May 16, 2024 at 2:00PM EST
Solicitation Opening Day & Time	May 16, 2024 at 2:00PM EST

The following Proposers submitted responses to the above Solicitation:

Name	Street Address	City, State, Zip
Page Excavating	88005 Overseas Hwy #10-237	Islamorada, FL 33036

After taking into consideration the evaluation factors set forth in the Solicitation described above and the responses submitted by the Proposers listed above, at its regularly scheduled meeting held on June 18, 2024, the Board of Commissioners of the Key Largo Wastewater Treatment District voted to authorize the District Engineer to enter into contract negotiations with Page Excavating.

Proposers are hereby notified that in accordance with the KLWTD's Procurement Policy and the Solicitation documents, they have limited rights to protest the Intent of Award. **A protest may be filed no later than TEN (10) CALENDAR DAYS after receipt of oral or written notification of the Intent to Award.** A protest must comply with the requirements of Section 4-401.02.2 of the KLWTD Procurement Policy, which can be found online at www.klwtd.com.

This Notice of Intent to Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the KLWTD and the apparent successful Proposer. The apparent successful Proposer shall not acquire any legal or equitable rights relative to the Solicitation and/or Notice of Intent to Award until a contract containing terms and conditions acceptable to the KLWTD is executed. If the apparent successful Proposer fails to negotiate and execute a contract with the KLWTD, the KLWTD may revoke the award and award the contract to the next highest ranked Proposer or reject all