

Key Largo Wastewater Treatment District
Board of Commissioners Meeting
Agenda Item Summary

Meeting Date:
May 20, 2025

Agenda Item Number: J-2

Action Required:
No

Department:
Budget and Finance

Sponsor:
Peter Rosasco

Subject:
FY2026 Budget and Assessment Calendar

Summary of Discussion:

Staff will present the planned board meeting dates in July and August 2025 where FY26 budget, staffing plan and assessment related items will be presented.

<u>Reviewed / Approved</u>	<u>Financial Impact</u>	<u>Attachments</u>
Operations: _____	\$	1. Calendar for FY26 Budget & Assessment
Administration: _____		
Finance: _____	Funding Source:	
District Counsel: _____	N/A	
District Clerk: _____	Budgeted:	
Engineering: _____	N/A	

Approved By: _____
General Manager

Date: 5-15-25



Key Largo Wastewater Treatment District

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KLWTD FY26 Budget and Assessment Calendar

July 2025:

Tuesday July 15: BOARD MEETING: Present Tax Rolls and Amendment of Assessment Rolls by year with Resolutions, and FY26 Staffing Plan Summary and Organizational Chart

August 2025:

Tuesday August 5: BOARD MEETING: Present preliminary FY26 budget & personnel budget to board

Tuesday August 19: BOARD MEETING: Present proposed FY26 budget, budget resolution and budget narrative at the board meeting for approval