

Key Largo Wastewater Treatment District Board of Commissioners Meeting Agenda Item Summary

Meeting Date:

May 21, 2024

Agenda Item Number: F-1

Action Required:

Yes

Department:

Legal

Sponsor:

Nick Mulick

Subject:

Minutes of May 7, 2024

Summary:

Staff will present the minutes of May 7, 2024 board meeting for approval

Reviewed / Approved

Operations: _____

Administration: _____

Finance: _____

District Counsel: _____

District Clerk: _____

Engineering: _____

Financial Impact

\$

Funding Source:

N/A

Budgeted:

N/A

Attachments

1. Minutes

Approved By: _____

General Manager



Date: _____

5/15/2024



Key Largo Wastewater Treatment District
103355 Overseas Hwy, Key Largo, FL
Tuesday, May 7, 2024

MINUTES

CALL TO ORDER (A)

Chairman Nicolas Rodriguez called the meeting to order at 4:00 PM.

PLEDGE OF ALLEGIANCE (B)

Ms. Shannon McCully led the Pledge of Allegiance.

ROLL CALL (C)

Present were: Chairman Nicolas Rodriguez; Commissioners Tim Maloney, Robert Majeska, and Philip Schwartz

Present Virtually: Commissioner Sue Heim (non-voting)

Also present: General Manager Peter Rosasco; General Counsel Nicholas Mulick; District Clerk Shannon McCully; Finance Manager Connie Fazio; Plant/Facilities Manager Ryan Dempsey; Weiler Engineering Steve Suggs; Lead Plant Operator Jerry Baker; IT Support Manny Santana.

Appeared Virtually: IT Consultant Randy Redmond

AGENDA ADDITIONS, CORRECTIONS, OR DELETIONS (D)

Approval of Agenda (D-1)

Mr. Mulick requested the deletion of item O-2.

Motion: Commissioner Maloney made a motion to approve the agenda as amended. Commissioner Schwartz seconded the motion. Motion passed without objection.

PUBLIC COMMENT (E)

No Speakers.

APPROVAL OF MINUTES (F)

Minutes of April 16, 2024 (F-1)

Motion: Commissioner Maloney made a motion to approve the minutes of April 16, 2024. Commissioner Schwartz seconded the motion. Motion passed without objection.

GENERAL MANAGER (G)

Staffing Plan (G-1)

Mr. Rosasco informed the Board of Field Manager, Mike Dempsey's retirement.

Islamorada Update (G-2)

Mr. Rosasco discussed his recent meeting with the Village of Islamorada's manager, Robert Cole.

Rate Indexing (G-3)

Mr. Rosasco discussed the Raftelis 2022 Rate Study and will ask Raftelis for a quote to update its 2022 study.

CUSTOMER SERVICE (H)

No report in agenda.

IT (I)

IT Report – March 2024 (I-1)

Mr. Redmon presented the IT monthly report.

BUDGET AND FINANCE (J)

2nd Quarter Fiscal Year 2024 Financial Reports (J-1)

Ms. Fazio presented the 2nd quarter financial report.

FIELD (K)

Field Report – March 2024 (K-1)

Mr. Dempsey presented the Field monthly report.

PLANT/FACILITIES (L)

No report in agenda.

CAPITAL PROJECTS (M)

No report in agenda.

ENGINEERING (N)

No report in agenda.

LEGAL REPORT (O)

Reef Environmental Education Foundation INC (Reso. 06-2024) (O-1)

Mr. Mulick presented Resolution 06-2024.

Motion: Commissioner Maloney made a motion to adopt Resolution 06-2024.
Commissioner Schwartz seconded the motion.

Vote on Motion:

Commissioner Maloney – Aye
Commissioner Schwartz - Aye
Commissioner Majeska - Aye
Chairman Rodriguez - Aye

KLF RE LLC (Reso-07-2024) (O-2)

Deleted from agenda.

M.J. Wood Update (O-3)

Mr. Mulick discussed the 4/30/2024 meeting with M.J. Wood and our outside legal counsel. MJW will provide KLWTD a report documenting their plans including timelines for repairs.

COMMISSIONER ITEMS (P)

No report in agenda.

ROUNDTABLE DISCUSSION (Q)

No report in agenda.

ADJOURNMENT (R)

The meeting was adjourned at 6:03 pm.

Nicolas Rodriquez, Chairman

Shannon McCully, Clerk

Seal _____